

Calne Without Parish Council

To Councillors Baker, Cook, French, Hislop, Jones, Kronig, Lee, Maddicks, Malpas, Oram,
Rees, Robbins, A. Satchell, B. Satchell and Songhurst

You are hereby summoned to attend a meeting of Calne Without Parish Council, on Zoom
on Monday 11th January 2021



Sarah Glen
Clerk to the Council 5th January 2021

This meeting will be held in accordance with s78 of the Coronavirus Act 2020, The Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) which came into force on 04 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specific period until May 2021. The 2020 Regulations apply to local council meetings, committee, and sub-committee meetings in England.

This meeting will be held using Zoom. Members of the public are able to attend the meeting by using the log in details provided. If you wish to speak at the meeting, please contact the Clerk by 12noon on Friday 8th January 2021.

Zoom joining details:

Topic: Calne Without Parish Council

Time: Jan 11, 2021 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/99384182094?pwd=eGtKVC9LdFVTT0pES0xNOU80MnZkQT09>

Meeting ID: 993 8418 2094

Passcode: 447107

One tap mobile

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Dial by your location

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+44 131 460 1196 United Kingdom

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Agenda

1 Apologies - Cllrs

To receive apologies.

2 Public participation and Correspondence - Clerk

2.1 Public participation

Opportunity for members of the public to address the Council.

2.2 Correspondence

To receive any correspondence not previously circulated.

3 Declarations of Interest - Cllrs

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

4 Chairman Announcements

5 Presentation from Gigaclear

To receive a presentation from Gigaclear Community Engagement Manager about the works to provide Fibre Broadband in Derry Hill, Studley and Stanley.

Information circulated. Link to website available [here](#)

6 Minutes

Recommendation: That the Committee approve the Minutes of the meeting held on 14th December 2020 as a true and fair reflection of the motions agreed by the Committee and the discussions that took place and that these be signed by the Chairman as such.

7 Response to Previous Actions - Clerk

7.1 Precept Request

The Clerk submitted the Council's precept request of £29,682 to Wiltshire Council by email 17/12/2020

7.2 Unity Trust Bank Account

Account in the process of being closed and funds transferred to Bath Building Society

7.3 Planning Application 20/09579

Council support for the application reported to Wiltshire Council

7.4 Letter to Cllr Sturgis re Former Blounts Court Development

The Clerk sent, by email, the Chairman's letter to Cllr Sturgis copied to Cllr Whitehead. Clerk also followed up Crest/ Wiltshire Council about the A4 Studley crossroads bus stop, nothing to report.

7.5 Co-option of Cllr Lee

The Clerk has received and signed the Declaration made at the meeting and Cllr Lee's contact details have been posted on the website, his Council email address is up and working and he has Registered his interests with Wiltshire Council.

The Chairman, in his position as being responsible for the making of lawful decisions, sent a letter to a resident regarding a public Facebook post concerning the co-option. The post has been removed.

8 Accounts - Clerk

8.1 Cheques and internet Payments

Recommendation:

That the following Payments be approved:

Sarah Glen	Zoom repayment for period 28/12/2020 to 27/01/2021	£14.95
Idverde	Bin emptying 01/12/2020 to 31/12/2020	120.00
Oakford IS	Temporary Website hosting 25/12/2020 to 24/01/2021	£12.90

That the following payments made be noted:

Sarah Glen	Salary for December 2020 plus back pay and additional overtime for November approved 11/12/20	£955.63
HMRC	National insurance costs	£56.88
Sarah Glen	Zoom repayment for period 28/11/2020 to 27/12/2020	£14.95

8.2 Balance and Expenditure

Balance and Expenditure statement for the period ending 31st December 2020 has been circulated.

Recommendation: That the Balance and Expenditure statement for the period ending 31st December 2020 be approved.

9 Planning - Cllrs

To consider the planning applications currently out for consultation. List circulated.

9.1 20/09854/FUL Conversion of garages into a flat for use as a rental and holiday accommodation, erection of potting shed and erection of garden store (retrospective).
Glenwood, Stockley Road, Stockley, Calne, SN11 0NW

Recommendation: To consider a response to the application.

9.2 Wiltshire Local Plan Consultation

Councillors to note and sign up for the Public consultation in January Calne 18th January
Chippenham 20th January, also the rural areas consultation on 1st and 2nd February 2021.

Members of the public can also join the consultation events please follow the information [in this link](#).

The Parish Council has until 9th March to respond to the consultation.

Recommendation: Councillors to consider at which meeting, they wish to consider the proposals, 8th February or 8th March.

10 Highways Improvement Request - Clerk

10.1 Verge Markers, Stockley
Request and photos circulated.

Recommendation: To consider the Highway Improvement Request and either support and submit to Calne Community Area Transport Group or reject and give an explanation why to the resident.

11 I.T. Working Group – Cllr Cook

11.1 Website design

Councillors were sent the link to the new style website and asked for comments. The IT Working Group are currently working on a number of changes with the website designer to make the site as easy to navigate as possible. Councillors are reminder that a photo of them is required.

Recommendation: To approve the new website to go live and approve the cost of Clearwater uploading all the documents added to the website since the redesign began approximately 2 to 3 hours work at £50 per hour.

11.2 IT Support

To consider the cost of providing IT Support for the Council.

Recommendation:

- 1. That the Council decide what level of cover it considers appropriate and approve the payment of the resulting cost for 16 devices for a 12-month period. Clerk, in consultation with the Chairman and the IT Working Group, request a new quote and secure the service for a 12-month period.**
- 2. That the Council review the contract after 9 months.**

12 Engagement and Participation Working Group – Cllr Rees

To receive a report from the Working Group and agree costs of advertising for the campaign to encourage more people to get involved in the local elections either by voting or standing for the Parish Council.

13 Other Matters - Cllrs

For Councillors to raise issues not requiring a decision.

14 Confidential Session - Chairman

Recommendation: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

15 Road Safety Feasibility Study

To consider the tenders received.

16 Cllr Rees Motion

To consider the motion submitted.

Date of next meeting 8th February 2021