

# Minutes of Calne Without Parish Council Finance Committee

Zoom

Wednesday 28<sup>th</sup> October 2020

Calne Without Councillor Attendance

Present (P) Apologies (A) Did not attend (x)

Jim Cook (Chair)	P	Richard French	P
Katharina Kronig	P	Rob Hislop	A
Ed Jones	P	Alan Malpas	P
Sue Baker	P		

## 1 Apologies

Apologies were received from Cllr Hislop.

## 2 Public participation

Two members of the public spoke in support of item 5 on the agenda, the request for funding for the Derry Hill and Studley Heartbeat.

## 3 Declarations of Interest

None

## 4 Minutes

Proposed: Cllr French

Seconded: Cllr Baker

**Agreed: That the Committee approve the Minutes of the meeting held on 16<sup>th</sup> September 2020 as a true and fair reflection of the motions agreed by the Committee and the discussions that took place and that these be signed by the Chairman as such.**

## 5 Funding Request: Derry Hill and Studley Heartbeat

Cllrs expressed support for the defibrillator group and debated the options for grant funding. The Clerk reported that she was investigating questions relating to VAT and any agreements to be made.

Proposed: Cllr Malpas

Seconded: Cllr Cook

**Agreed: That the Finance Committee recommend to the Council that it's preferred funding option would be to commit to a regular payment of £350 per year to fund maintenance items for the defibrillators for the period up to 2024/25.**

Proposed: Cllr Jones

Seconded: Cllr Kronig

**Agreed unanimously: That the Committee budget for ongoing maintenance liabilities for the phone box on Church Road in the 2021/22 budget and ask the Council to enter into a Hosting Agreement with DH&SH.**

## 6 Credit Card, Savings Account and Bank Mandates

The Clerk advised that the credit card application had been approved subject to mandate updates and an addition to the Council's Financial regulations. The Clerk reported that the savings account at the Skipton Building Society had been found not to be available to the

Council despite earlier advice and that the Council should now progress an application for an account with the Bath Building Society.

Proposed: Cllr Baker

Seconded: Cllr Jones

**Agreed unanimously: That the Finance Committee recommend to the Council that it stops the application process for the Skipton Building Society Account and moves to apply for an Business Instant savings account with the Bath Building Society, signatories to be Cllrs Richard French, James Cook and Alan Malpas with the Clerk, Sarah Glen as the administrator. The account to require 2 signatories to approve payments.**

## **7 Neighbourhood Plan Review: Funding**

The Clerk reported that Calne Town Council had allocated £5000 funding for the Neighbourhood Plan review work. Applications for the government grant funding available to the group will be made before any significant expenditure is approved.

Cllr agreed to consider funding allocation for 2021/22 under Item 8.

## **8 Budget for 2021/22**

Cllrs considered the papers presented by the Clerk and suggested amendments from Cllr Malpas. Cllrs agreed to redraft to include additional items, Neighbourhood Plan, Defibrillators, Asset and Equipment Maintenance and increases in particular for training, IT support, services and website development and recommend to Council as basis for the budget. Cllr Malpas, Cook and Clerk to agree the papers for presentation to the Council on 9<sup>th</sup> November 2020.

## **9 Other Matters**

None

## **10 Date of Next Meeting**

The next meeting of the Finance Committee will be on Monday 23<sup>rd</sup> November 2020 at 7.30pm

Meeting ended at 8.50pm