

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL MEETING

MINUTES OF THE CALNE WITHOUT PARISH COUNCIL
ZOOM
MONDAY 12th OCTOBER 2020 19.30

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

Sue Baker	P	Jim Cook	P	Richard French	P
Rob Hislop	P	Ed Jones (Chairman)	P	Katharina Kronig	A
Lord Lansdowne	P	Matt Maddicks	P	Alan Malpas	A
Charlie Oram	P	Ioan Rees	P	Keith Robbins	P
Adrian Satchell	P	Barry Satchell	P	David Songhurst	P

Wiltshire Council Unitary Councillor (Calne Rural) Christine Crisp also attended.

1 Apologies for Absence

Apologies received from Cllrs Kronig and Malpas.

2 Public Speaking/ Correspondence

2.1 Public Speaking

A Studley resident spoke on the highway safety issues connected to the development at Studley Gardens and in particular the request from Crest to move the bus shelter to a new location.

2.2 Correspondence

The Clerk drew Councillors attention to an email from a resident regarding item 9.2 Studley Bus shelter circulated that day.

3 Declarations of Interest

None

4 Chairman Announcements

The Chairman hoped that the thanks received from the Lord Lieutenant for the community support shown during the Covid-19 pandemic would be passed on to all members of the community who have helped others and continue to do so.

5 Minutes

Proposed: Cllr A. Satchell

Seconded: Cllr French

Agreed: That the Council approve the Minutes of the meeting held on 14th September 2020 as a true and fair reflection of the motions agreed by the Council and the discussions that took place and that these be signed by the Chairman as such.

6 Response to Actions from previous meeting

6.2 20/06416 Stockley Hollow

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Cllr Songhurst raised application 20/06416/FUL. The Clerk confirmed this should be discussed under item 9. Planning.

6.5 Neighbourhood Plan

The Clerk confirmed that a meeting of the Neighbourhood Plan Steering group was to be called by Calne Town Council to consider the Parish Council's requests.

7 Accounts

7.1 Cheques/Internet payments

The Clerk requested an additional cheque payment to be added to the list present of £11 to David Stiles for the War memorial planting.

Proposed: Cllr Cook

Seconded: Cllr Baker

Agreed unanimously: That the following payments be approved.

PKF Littlejohn	External Audit	£480.00
Idverde	Bin emptying 1/9/20 to 30/9/20	£135.00
Simon Day & Co	Payroll 1/07/2020 to 30/9/2020	£36.00
HMRC	Employer NI Q2	£1.89
Sarah Glen	Clerks Salary September 2020 plus 8 hours OT for August 2020.	£736.58
Sarah Glen	Zoom repayment 28/9/2020 to 27/10/2020	£14.39
David Stiles	War Memorial Planting	£11.00

That the following payments be noted:

Oakford IS	Temporary Web hosting 25 th September to 24 th October 2020	£12.90
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7.2 Balance and expenditure

The Clerk asked Cllrs to note that the second Precept payment had been received.

Proposed: Cllr Cook

Seconded: Cllr Robbins

Agreed unanimously: That the balance and expenditure statement for period ending 30th September 2020 be approved.

8 Pewsham Ward Vacancy

Cllrs discussed the options for promoting the vacancy on the Council and the best way forward.

Proposed: Cllr Cook

Seconded: Cllr Rees

Agreed unanimously: That the Parish Council appoint a small group consisting of Cllrs Cook, Rees and Robbins to agree the content, advertising and distribution of information regarding the vacancy. The Council to consider applications at its December meeting.

Proposed: Cllr Oram

Seconded: Cllr Rees

Agreed unanimously: That the Parish Council approve a budget of £300 for the advertising and publicity of the Pewsham Ward vacancy. The funding to come from the Election Provision in the current budget.

Budget Elections Provision (£2,400 in Running Costs available)

Power Local Government Act 1972 s111

9 Planning

20/06416/FUL Stockley Hollow

Cllrs noted that this application had been withdrawn which left unauthorised uses still continuing on the site. Clerk to ask Wiltshire Council to proceed with enforcement action requested by the Council previously.

9.1 Response to Planning White Paper: Planning for the Future

Cllr Songhurst requested a change to the recommendation to make it clear that the concern included affordable homes both to rent and for sale.

Proposed: Cllr Songhurst

Seconded: Cllr Cook

Agreed unanimously: That the Parish Council respond to the consultation on the White Paper: Planning for the Future to state that the combination of the proposals for First Homes, Exception Sites and the change to threshold for affordable housing could be catastrophic to the delivery of rural affordable housing both for rent and sale.

9.2 Studley Crossroads Bus Shelter

Cllrs consider the request to move the bus shelter at Studley crossroads and decided that they did not support either the new proposed location or the alternative of cyclist dismount signs.

Proposed: Cllr French

Seconded: Cllr Rees

Agreed unanimously: That the West Ward Councillors meet and confirm the Council's preferred location for the bus shelter to the west of the current location.

Cllr Songhurst was not present at the meeting for part of the above item but did take part in the vote.

10 Area Board: Requests for Highway Improvements

10.1 Traffic Survey Request: Old Derry Hill

Proposed: Cllr Rees

Seconded: Cllr Cook

Agreed unanimously: That the Parish Council support the request and submit the traffic survey request for Old Derry Hill.

10.2 Stockley

Proposed: Cllr A. Satchell

Seconded: Cllr Baker

Agreed Unanimously: That the Parish Council will not support the request for an Access Only signs for Stockley Lane but in recognition of the ongoing speeding problem will request that the police carry out speed checks in the area.

11 Finance Committee

Cllr Cook reported on the meeting of the Finance Committee and the requests submitted to the Council for approval.

Proposed: Cllr Rees

Seconded: Cllr Hislop

Agreed unanimously:

- 1. That the Council approves the opening of a savings account with the Skipton Building Society and if that is not accepted the Bath Building Society. The signatories to be Cllrs French, Cook and Malpas.**
- 2. That the Council approve the Investment Strategy as drafted with the relevant Building Society savings account to be added when the Council's application is accepted.**
- 3. That the Council approves an application be made for a credit card with a £2,000 limit, a £1,000 monthly spend limit and an individual payment limit of £500. The card to be issued to the Clerk.**

12 Project Proposals

12.1 River Marden Project

Cllrs discussed the proposal.

Proposed: Cllr Hislop

Seconded: Cllr Cook

Agreed: That the Parish Council approves the request for funding for £5,000 for the BART project as set out in the report. The funding to come from Community Infrastructure Levy Reserves.

Budget: Reserves: Community Infrastructure Levy

Power: Public Health Act 1936 s 125

12.2 Derry Hill Playground Project

Cllrs discussed the report circulated.

Proposed: Cllr Rees

Seconded: Cllr Maddicks

Agreed:

That Calne Without Parish Council agree that work be initiated to examine the feasibility of providing a Children's Playground with equipment and outdoor fitness equipment on Petty Acre Derry Hill and that the initial phase involves:

- A. Establishing the permissions necessary for providing such a facility on Petty Acre;**

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- B. A public consultation to identify the level of community support to examine the feasibility and cost of providing a Children's Playground, with equipment and outdoor fitness equipment on Petty Acre Derry Hill at a cost of no more than £500. The consultation should also establish the potential level of community participation in the project.**

And to noted:

C. The Finance Committee has examined the proposal and has agreed that the costs of the initial consultation can be covered by the 2020/21 Consultation and Public Participation budget.

Budget: Consultation and Public Participation

Power: Local Government (Municipal Provisions) Act 1976 s 19(3)

Cllr Cook was not present at the meeting during this item and did not vote.

12.3 Vehicle Activated Speed Signs

Cllrs considered the report circulated.

Proposed: Cllr Rees

Seconded: Cllr French

Agreed Unanimously:

The Council approved:

- a. **A project to acquire up to 3 Vehicle Activated Speed Signs (VASS) should proceed;**
- b. **Agree that ahead of engaging with potential suppliers that potential sites for the signs are identified, their suitability assessed and the relevant authorities (Highways and Police) are notified of the council's plans and invited to comment;**
- c. **To identify councillors to manage the project and the necessary support for installing, maintaining and re-locating the signs:**
- d. **Agree the most appropriate type of sign for the Calne Without Parish – the Speed Limit Reminder (SLR) as recommended;**
- e. **Agree the most suitable power supply capability for the signs to be acquired, is battery powered, noting the support and re-location constrains of the options;**
- f. **Agree that subject to b, c, d and e above that detailed discussions be initiated to obtain full quotes for the supply of up to 3 Battery powered VASS for Calne Without Parish Council with the aim of securing CWPC endorsement to proceed by November 2020;**

And Note that

- g. **The estimated cost (VAT ex) based on initial quotes is in the range of £7500 to £12000.**

Budget To be confirmed

Power: RTR Act 1984 s72 LGRA 1997 s30/ HA 1980 s274A

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12.4 Road Safety Feasibility Study

Cllr Cook explained the circulated report. The intention is to re-issue the brief to the previously selected consultants to get the project moving again. Cllrs had no comments. The brief to be issued by the Clerk and the responses reported back to the Council in due course.

13 Remembrance Sunday Wreath Laying

The Chairman suggested that Cllr French represent the Council on this occasion as he would be attending the service.

Proposed: Cllr Cook

Seconded: Cllr B Satchell

Agreed unanimously: **That Cllr French be approved as the Council's representative at the Remembrance Sunday Wreath laying.**

14 Other Matters

14.1 Studley Dog Bin

Cllr Robbins asked about the progress of the delivery of the Dog Bin. The Clerk reported that it was due in the next couple of weeks but that due to the Covid restriction at workplaces and for deliveries some delay was possible. Installation would take place as soon as the delivery arrived.

14.2 Footpaths

Cllr Baker asked if any progress had been made on the footpath audit for footpaths CALW9,58,66. Cllr Songhurst agreed to make this a priority.

14.3 Council's request to Cllr Toby Sturgis

Cllr Rees asked that the Clerk chase Cllr Sturgis at Wiltshire Council for a response to the Council's request for a report into the development at Studley Gardens.

14.4 Shop and Post Office

Cllr French brought to the Council's attention an email from a resident about the shop and post office at Derry Hill and asked if Councillors wish this to be on a future agenda. Clerk asked Councillors to let her have details of what they wish to discuss.

14.5 A4 Footpath

Cllr Maddicks asked could the footpath on the A4 from Black Dog to Pewsham could be cleared.

14.6 A4 Road Closure

Cllr Maddicks about the proposed road closure on the A4, Clerk agreed to find out details and circulate.

Cllr Crisp confirmed she would not be standing for re-election for Wiltshire Council in May 2021.

Meeting ended at 9.35pm