

1 Introduction

A meeting of the Neighbourhood Plan Steering Group took place on 20th October 2020. The notes of the meeting will be circulated when available. Cllr Jones and Kronig attended for the Council. Cllr Robbins is also a rep for the Council but did not attend.

This meeting was the first meeting of the restarted Steering Group that are tasked with reviewing the Neighbourhood Plan. David Way of Wiltshire Council spatial planning also attended the meeting to give advice and guidance.

Cllr Jones was appointed Chairman of the Group and Cllr Robert MacNaughton (Calne Town Council) appointed as Vice Chairman.

2 Terms of Reference

Calne Without had requested a change to the terms of reference to allow individuals to become members of the Steering Group to allow use of individual expertise and knowledge. The amendment was accepted.

3 Timetable for the Review

The Review will run in line with the review of the Wiltshire Core Strategy which will become the Wiltshire Local Plan and run to 2036.

The first draft of the Wiltshire Local Plan will be out in January 2021.

The review of the Neighbourhood plan will have to cover the following:

- Specific policy by policy review
- Update of evidence base supporting the policies
- Update of policies where necessary
- Updates to take account of National Planning Policy Framework (NPPF) changes and any other national changes such as the Government Planning White Paper.

The Wiltshire Local Plan Review will not be adopted until 2022 so the Neighbourhood Plan would be unlikely to go to examination until after that and referendum later in 2023. The timescale for the work is at least 3 years.

4 Costs

The Steering Group will require the help of consultants to carry out survey work and to assist in the review and writing of revised and updated policies and the programme of engagement with the public. The appointment of consultants will be an important first step for the Steering Group.

There are government grants available for different aspects of the work which the Group can apply for and can provide between £9000 and £15000.

Calne Town Council has £5000 available to fund the work of the Steering Group.

Calne Without Parish Council currently has no budget allocation.

5 Parish Council Representation on the Steering Group

The Parish Council currently has Cllr Jones Robbins and one of the East Ward Councillors as its representatives. Cllr Kronig is now unable to fulfil this role. Cllr Oram and Hislop could continue to share the work between them provided they can commit to do so, if not the Council should consider an alternative representative.

6 Next Steps

That the Parish Council should consider allocation funds in the 2021/22 Budget to fund the work of the Steering Group and any additional requirements the Parish Council may have in terms of public engagement on matters of particular concern to the Parish community.

Recommendations:

1. That the Parish Council accept and adopt the revised Terms of Reference for the Calne Area Neighbourhood Plan Steering Group
2. The Council should consider its representation on the Steering Group.
3. That the Parish Council consider and approve a budget allocation for 2021/22 of £2000 for the Neighbourhood Plan