

Funding Request from Derry Hill and Studley Heartbeat

1 Introduction

The Council has received a request for funding from the Derry Hill and Studley Heartbeat (DH&SH) that run the 5 defibrillators located in Derry Hill and Studley. The request is to fund the replacement consumables associated with the defibrillator units. The defibrillators are located at the Lansdowne Hall, Church Road Telephone Box, The Methodist Chapel Studley, Norley Lane and most recently Studley Gardens (see map at Appendix 3). The Council provided matched funding for the defibrillator in Stockley but has not funded the Derry Hill and Studley group apart from taking ownership of the telephone box on Church Road.

The defibrillators have been used 4 times.

2 The Request for Funding

The Derry Hill & Studley HEARTBEAT (DH&SH) group have now established 5 units across the Ward with the latest being commissioned in the Bowood Gate Estate (Studley Gardens) in July.

The Group operate as a group of volunteers and have raised funds to purchase these through local businesses, fundraising events and personal donations.

Each unit has cost around £2,100.00 to purchase and install. The annual electricity bills have generously been underwritten by the host sites.

Each unit has a life of between 10 and 15 years but there is annual cost of maintenance for replacement pads (when date-expired or used on a patient), replacement defib' unit batteries and the consumables in the support kits.

For the 5 units, we have to budget an annual cost of over £300.00 for the replacement of these consumables (Each unit has two pad sets at £40.00 each and a battery unit at circa £250.00 each).

The Group is asking the Council to consider funding the consumables. For planning purposes the group suggested two options; the option of assistance by funding replacement consumables as they occur or, a better management and budget process for both parties would be budget and provide for £350.00 per annum - that smooths the cost and allows us to forecast and gain any other contributions from other parties.

If the Council is considering funding over a 5-year period, the Group have requested £350 per annum to meet the replacement costs. Should the Council only want to commit to funding for the current Councillors term i.e. up to 21/22 then the Group would request the full £1420.00

The Assets and capital replacement schedule provided is shown in Appendix 1

3 Maintenance and Budget forecast 2020-2025

Inspection of the units takes place on or around the 9th of each month.

The maintenance and monthly checks are carried out by a rota of the Committee members and the host site personnel, and each inspection registered on the WEBNOS National system.

This includes detailed item x item checks, functional checks on defib unit and cleaning of the cabinet and installation for in-date requirements and battery and light function.

When a unit is called out, the team re-establish the integrity of the unit, replace any used components and re-register its availability.

The source of all the consumables and items is Community Heart Beat Trust:

<https://www.communityheartbeat.org.uk>

Maintenance has recently included cabinet light unit repair, Phone Box door repair, electrical installation updates and validation (now all have electrical certificate of approval for the installations, valid to 2025)

The Group have budgeted over the 5-year period for scheduled replacements and hope to build up funds to afford one full replacement in 2026. The rest of the groups funding comes from donations and fundraising activities. Clearly this year there have been no opportunities for the usual fundraising events to take place.

The details are given in Appendix 2

4 Parish Council's ability to Fund

The Parish Council does not have the Power of General Competence and because there is no specific power available to the Council to fund a defibrillator the expenditure must be funded under section 137 of the Local Government Act 1972. Under section 137 the Council can spend up to £8.12 per elector in 20/21 and must be satisfied that the amount spent is in accordance with the number of people that benefit from the what is funded. For example, it would not be appropriate to spend 80% of the funding allowed on a project that could only be proved to benefit half the population.

The Council has the ability to spend up to £21,656 under s137 assuming 2603 electors for the year 2020/21. The funding requested at £350 per year is therefore well within the limits and proportionate to the population that will be served. The request for £1420 split over 2 years is also well within the limits.

The Council does own the phone box on Church Road and as such is responsible for all maintenance of the box itself and does insure the box but not the defibrillator. The Council and the Group should have in place a hosting agreement. The Council may wish to add an amount to the 2021/22 budget proposals under Equipment and Facility Inspection and Maintenance to cover the cost of repairs and maintenance to the phone box.

5 Council Budget Implications

The Council's Finance Committee considered various options for funding having been advised that the Clerk was awaiting advice about VAT implications and entering into maintenance agreements.

The Finance Committee's preferred option was to fund as a regular payment of £350 per year up to 2024/25

The Clerk has since been advised that the Council cannot enter into an agreement to make future grants or donations. This would be 'fettering its discretion'. A decision to make a grant or donation must be made afresh each time. This is a common source of annoyance to both councils and charities seeking funding. The council can express its intention to continue funding; what this is worth depends on how much the charity trusts the council.

The Clerk has sought confirmation from the Derry Hill and Studley Heartbeat Group as to their preferred funding request given the advice above and they have confirmed a request for £350 for 20/21 and that they will make requests each subsequent year at a level required at the time.

Recommendations

1. That the Council consider the grant request for £350 to fund the maintenance required for the defibrillators operated by the Derry Hill and Studley Heartbeat Group.
2. That the Committee budget for ongoing maintenance liabilities for the phone box on Church Road in the 2021/22 budget and ask the Council to enter into a Hosting Agreement with DH&SH.

Budget	Sun Edison Community facilities
Power	1972 Act s 137

Appendix 1

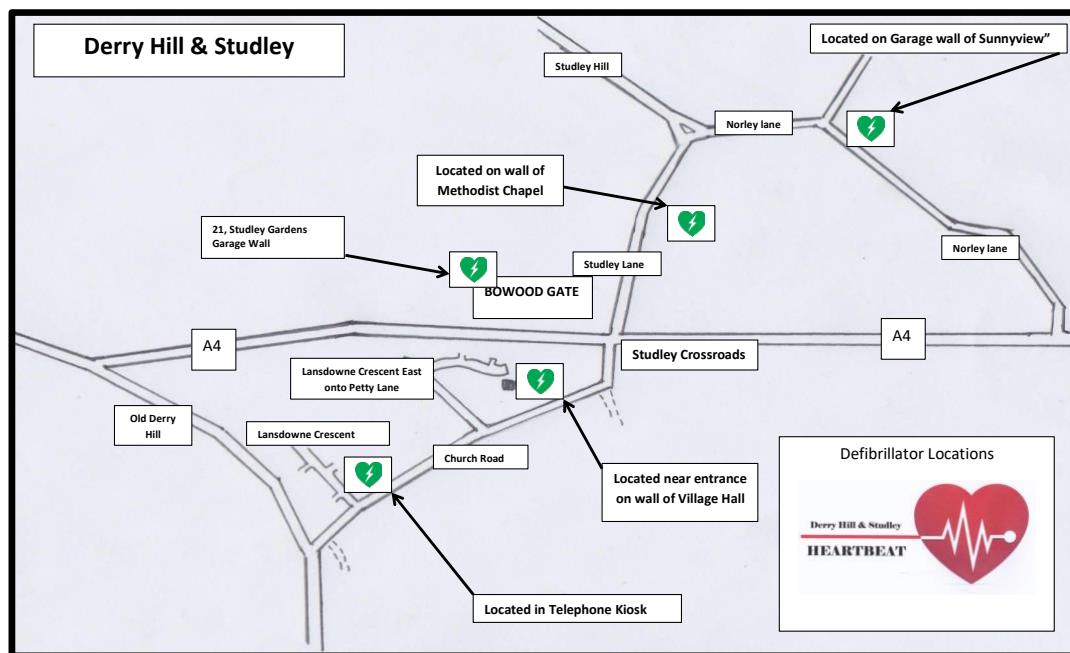
DERRY HILL & STUDLEY HEARTBEAT Asset Register							
Asset	Installation Date	Capital Purchase Cost	Managed solution charge	Carriage etc.	Installation.	Expected life of unit	Notes
Lansdowne Hall Defib Unit SN119QY, Unit Reference: CSP G3 (5127731)	08.01.2014	No record of purchase. Estimate £1750	£0.00	No Record Estimate £25.00	Installed by Duane Clarke -no record of action or cost £80.00	10-15 years	Installation update - fused spur refitted July 2020 £80.00 Certificate of Compliance July 2020
Church Road Defib Unit Telephone Box SN11 9NR Unit Reference CSP G3(5126598)	10.10.2014	£1,750.00	£0.00	Estimate £25.00	Installed by Duane Clarke -no record of action or cost £309.83	10-15 years	Installation update - reinstalled July 2020 at cost of £309.83 Certificate of Compliance July 2020
Meth' Chapel Studley Lane SN11 9NQ Unit Reference:CSP G3 (5129722)	12.10.2014	£1,750.00	£0.00	£25.00	£130.80	10-15 years	Certificate of Compliance July 2020
Sunny View Norley Lane SN119LW Unit Reference: CSP G5(169109)	18.02.2018	£1,895.00	£100.00	£25.00	£223.00	10-15 years	Certificate of Compliance July 2020
21, Studley Gardens SN11 9FR Unit Reference: CSP G5 (169109)	22.07.2020	£1,895.00	£100.00	£25.00	Installed FoC by WEC. £250	10-15 years	Certificate of Compliance July 2020
TOTAL		£9,040	£200	£125	£993.63		
		Capital cost	Lost cost	Lost cost	Lost cost		
Batteries do not have an expiry date but last between 3-5 years depending on number of deployments.						Consumable cost	
Pads have a shelf life of up to 3 years and must be replaced after deployment or after the use-by date.						Consumable cost	
Defib units have an estimated life of between 10-15 years						Capital cost	
CAPITAL REPLACEMENT ANNUAL AVERAGED FUNDING:				CONSUMABLE REPLACEMENT FUNDING:			
10 year Ammortisation of Defib Units	£900.00	per annum		Batteries	assume 4 year life	£320.00	per annum
15 year Ammortisation of Defib Units	£600.00	per annum]		Pads	assume 2 year life	£200.00	per annum]
FROM OCTOBER 2020:				Support kits	assume 4 year life	£25.00	per annum
3 units to be replaced in 4 years	£1,500.00	per annum		Maintenance	assume annual	£250.00	per annum
1 units to be replaced in 8 years	£250	per annum					
1 units to be replaced in 9 years	£220.00	per annum					
SUM REQUIRED FROM 2021	£1,970.00	per annum		SUM REQUIRED		£780.00	per annum

cjb/01.10.2020

Appendix 2

DERRY HILL & STUDLEY HEARTBEAT		Budget2020 - 2025					
CASH ACCOUNT							Notes
	2020	2021	2022	2023	2024	2025	
	£	£	£	£	£	£	
INCOME:							
Regular Donations	100.00	300.00	400.00	450.00	500.00	550.00	Individual bank transfers
ad hoc Donations	0.00	100.00	100.00	125.00	150.00	175.00	
Fundraising	40.00	100.00	250.00	175.00	200.00	225.00	Assumes October Village Fair is a fund raiser
Endowments	0.00	0.00	0.00	0.00	0.00	0.00	
Other Income	0.00	0.00	500.00	0.00	0.00	0.00	
Cash from previous year		90.00	295.00	-5.00	415.00	670.00	
Sub-total	140.00	590.00	1545.00	745.00	1265.00	1620.00	
EXPENDITURE:							
Replacment Consummables	10.00	100.00	1320.00	80.00	320.00	100.00	Pads and batteries scheduled for replacement - "ready-kit" items etc.
Marketing Activity	20.00	100.00	120.00	125.00	125.00	150.00	
Printing & Stationery	0.00	50.00	50.00	50.00	60.00	65.00	
Insurance	0.00						
Maintenance	20.00	40.00	50.00	60.00	70.00	80.00	Cabinets and services etc.
Capital costs	0.00						
Other costs	0.00	5.00	10.00	15.00	20.00	25.00	
Sub-total	50.00	295.00	1550.00	330.00	595.00	420.00	
Net Income	90.00	295.00	-5.00	415.00	670.00	1200.00	
COMMENTS:							
TARGET IS TO BUILD UP FUNDS FOR AT LEAST ONE FULL REPLACEMENT IN 2026							
4 Batery packs replace in 2022							The capital assets of DH&SH are valued at Purchase cost of £9,040.00
2 Pad replacements 2021							(5 Defib' units and cabinets - Life of unit 10-15 years)
8 Pad replaements in 2022							
2 pad replacemnts in 2023							Consumable Replacement costs average at £780.00 per annum
8 pad replaements in 2024							(excluding cabinet replacement)

Appendix 3 Map showing Defibrillator Locations



Sun Edison Funding

The agreement is for a one off community contribution of £40,000 to be credited to Calne Without Parish Council's account and to be ring fenced for future community projects. As per our meeting of 30 November, we agreed that the Parish would administer the funds when appropriate funding opportunities arise within the Parish. We have discussed a range of possible local initiatives including, but not limited to:

- Contributions towards rebuilding the village hall/ community building
- Energy efficiency measures in community buildings
- Improved styles and signposting on local footpaths
- Provision of local play facilities
- Local habitat improvements such as bird nesting habitat provision and nest boxes

We ask that the funds are used to benefit the community as a whole and we also specify that the funds are not used to support any religious causes. We would very much like to be updated on the projects that receive funding every six months and would be happy to provide any marketing material where appropriate.

HOST AGREEMENT FOR DEFIBRILLATOR INSTALLATIONS.

This hosting agreement is made between:

Calne Without Parish Council

and

The Community Heartbeat Trust Charity. (The cPAD Scheme)

working with:

Derry Hill & Studley HEARTBEAT

Who have established a defibrillator available for public use at the location:

Telephone Kiosk
Church Road
SN11 9NR

This location is owned and managed by the host who has given unrestricted permissions for the establishment of the cPAD device for an unlimited period, or until such time as external factors will require a change in the hosting site.

Responsibilities of the Host (Calne Without Parish Council):

The Host will provide a rent free location for the cPAD box and contents for as long as this agreement is in place.

The Host will not take any action to prevent unlimited public access to the cPAD equipment.

The Host will provide an unmetered electricity supply to the cPAD equipment via a Residual Current device (RCD) or similar fused source. (See link at end of document for the Certificate of Installation Conformity – note the address for contact is now 54 Lansdowne Crescent and not 35)

The Host will not restrict the electricity supply in any way but shall not be responsible for any interruptions in service caused by events outside its reasonable control.

The Host will provide access to the emergency services and their representatives to the cPAD device on request, and will not restrict or encumber access to the public.

The Host will be responsible for the upkeep and the repair/maintenance of the site (i.e. the kiosk)

The Host has the right to view evidence of any theft, damage and public liability insurances by the cPAD scheme.

Host will allow free access for the weekly/monthly checks on the equipment.

The host waives any charge for the electricity supply to the defib' unit installation

Responsibilities of the cPAD scheme (i.e. cPAD and Derry Hill & Studley HEARTBEAT:

The cPAD scheme will be responsible for the maintenance of the cPAD equipment on site and the cPAD itself such that it shall be in proper working order, and rescue ready, at all reasonable times.

The cPAD scheme shall be responsible for any damages caused by this device to the location, and will reasonably compensate the Host in the event of damage being caused in the locating or use of the cPAD.

The cPAD scheme is responsible for arranging any insurance on the cPAD equipment, to include theft, damage and public liability. (CHT has PLI to the level of £5 million.)

The cPAD scheme will agree to support the cPAD site through annual support agreements to cover electrodes, batteries, rescue kits, and also arrange initial and regular ongoing training and awareness programmes locally.

The cPAD scheme will put in place a full Governance system to include record keeping, regular service checks, notification of in/out of service requirements, training records, policies and procedures, regular reporting to all stakeholders (including but not exclusively the local ambulance service) and make sure the equipment is serviced and stored in line with the manufacturers recommendations.

The cPAD site absolves the Host from any liabilities save those that are as a result of the Host's own doing.

Host Signature: **date**
.....

Print name:

DH&SH/cPAD Signature **date**
.....



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