

## **Calne Without Parish Council**

You are hereby summoned to attend a meeting of Calne Without Parish Council  
Virtual Meeting on Zoom  
**on Monday 12<sup>th</sup> October 2020. At 7.30 pm**



Clerk to the Council, 6<sup>th</sup> October 2020

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 gives the Parish Council the power to hold its meetings by video conference.

This meeting will be held using Zoom. Members of the public are able to attend the meeting by using the log in details provided. If you wish to speak at the meeting, please contact the Clerk by 12noon on Friday 9<sup>th</sup> October 2020.

Join Zoom Meeting

<https://zoom.us/j/92518506693?pwd=ZnJVMmxNekkybzQwTnFiSVU5UmJwZz09>

Meeting ID: 925 1850 6693

Passcode: 846917

Dial by your location

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## **Agenda**

### **1 Apologies for Absence**

### **2 Public Speaking/ Correspondence - Clerk**

Opportunity for members of the public to address the council and summary of correspondence received by the council and proposed actions.

2.1 Public Speaking

2.2 Correspondence

### **3 Declarations of Interest - Councillors**

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

### **4 Chairman Announcements**

## 5 Minutes

**Recommendation:** That the Council approve the Minutes of the meeting held on 14<sup>th</sup> September 2020 as a true and fair reflection of the motions agreed by the Council and the discussions that took place and that these be signed by the Chairman as such.

## 6 Response to Actions from previous meeting - Clerk

### Planning Applications

#### 6.1 20/04017/FUL Avon Rise

Clerk submitted the Council's approved letter. Please note that the Clerk submitted the letters for all the following planning applications on 15<sup>th</sup> September and received acknowledgement from Wiltshire Council. The Clerk has asked Wiltshire Council to clarify what happened to the letters and why the comments were not posted on the Wiltshire Council website.

#### 6.2 20/06416/FUL Stockley Hollow

Clerk submitted the Council's approved letter

#### 6.3 20/06684/OUT Land South of Chilvester Hill

Clerk submitted the Council's approved letter

#### 6.4 20/06083/FUL Proposed New Dwelling Land At 10, Fitzmaurice Close, Derry Hill, SN11 9PD

Clerk submitted the Council's approved letter

#### 6.5 Neighbourhood Plan Steering Group

Clerk advised Calne Town Council of the Council's requested addition to the Terms of Reference and the request for a Steering Group meeting to be called.

#### 6.6 Bus shelter Studley Crossroads

Letter drafted by Cllr Rees sent to Crest and Wiltshire Council. See Agenda item 8.2

#### 6.7 Studley Lane/ Studley Gardens request for double yellow lines.

Highways improvement request submitted to Wiltshire Council Calne Community Transport Group.

#### 6.8 Calne Community Area Transport Group

Council's decisions about Stockley Verges and the proposal for a cycle lane on the A4 to Black Dog Bridge have been submitted.

#### 6.9 Broads Green Signs

The signs have been ordered.

## 7 Accounts - Clerk

### 7.1 Cheques/Internet payments

#### **Recommendation:**

**That the following payments be approved:**

PKF Littlejohn	External Audit	£480.00
Idverde	Bin emptying 1/9/20 to 30/9/20	£135.00
Simon Day & Co	Payroll 1/07/2020 to 30/9/2020	£36.00
HMRC	Employer NI Q2	£1.89

Sarah Glen	Clerks Salary September 2020 plus 8 hours OT for August 2020.	£736.58
Sarah Glen	Zoom repayment 28/9/2020 to 27/10/2020	£14.39

**That the following Payment already made be noted:**

Oakford IS	Temporary Web hosting 25 <sup>th</sup> September to 24 <sup>th</sup> October 2020	£12.90
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## 7.2 Balance and expenditure

The balance and expenditure statement for the period to 30<sup>th</sup> September 2020 has been circulated.

**Recommendation: That the balance and expenditure statement for period ending 30<sup>th</sup> September 2020 be approved.**

## 8 Pewsham Ward Vacancy - Councillors

Wiltshire Council has advertised the Pewsham Ward vacancy and have written to the Parish Council to advise you that they have not received a request for an election by TEN electors, the vacancy can be filled by co-option.

**Recommendation: That the Council confirms the following:**

- 1. The Council Meeting at which applicants for co-option will be considered.**
- 2. The detail and timescale for advertisements.**
- 3. The cost and paper(s) and other places in which adverts should be placed.**

Budget Elections Provision (£2,400 in Running Costs available)  
Power Local Government Act 1972 s111

## 9 Planning

To consider planning applications currently out to consultation. List circulated.

### 9.1 Response to Planning White Paper: Planning for the Future

Documents sourced by National Association of Local Councils giving an overview of the White Paper from RTPI and ACRE have been circulated. The White Paper itself can be viewed [here](#).

**Recommendation: That the Parish Council respond to the consultation on the White Paper: Planning for the Future to state that the combination of the proposals for First Homes, Exception Sites and the change to threshold for affordable housing could be catastrophic to the delivery of rural affordable housing.**

### 9.2 Studley Crossroads Bus Shelter

For the Parish Council to consider the relocation of the Bus shelter at Studley Crossroads. Papers circulated.

**Recommendation: That the Council respond to the suggested relocation of the bus shelter.**

## **10 Area Board: Requests for Highway Improvements**

To consider any requests for Highways Improvements or Traffic Surveys received for members of the public.

### **10.1 Traffic Survey Request: Old Derry Hill**

The details of the request have been circulated.

**Recommendation: That the Parish Council decide to support and submit the request or refuse the request and state the reasons.**

### **10.2 Stockley**

The details of the request have been circulated.

**Recommendation: That the Parish Council decide to support and submit the request or refuse the request and state the reasons.**

## **11 Finance Committee – Cllr Cook**

The minutes of the Finance Committee meeting on the 16<sup>th</sup> September 2020 have been circulated.

### **11.1 Calne Without Parish Council Investment Strategy**

The Finance Committee has made the following recommendations to the Council:

- 1. That it approves the opening of a savings account with the Skipton Building Society and if that is not accepted the Bath Building Society. The signatories to be Cllrs French, Cook and Malpas.**
- 2. That the Council approve the Investment Strategy as drafted with the relevant Building Society savings account to be added when the Council's application is accepted.**
- 3. That the Finance Committee recommend to the Council that it applies for a credit card with a £2,000 limit, a £1,000 monthly spend limit and an individual payment limit of £500. The card to be issued to the Clerk.**

## **12 Project Proposals - Cllrs**

The following proposals have been circulated for consideration for funding:

### **12.1 River Marden Project**

The Bristol Avon Rivers Trust (BART) gave a presentation to the Council in February 2020 and subsequently submitted the request for funding and Advisory report which were circulated on 27<sup>th</sup> March 2020. A follow up by Cllr Hislop on behalf of the Finance Committee in response to the 6-month budget review has resulted in the circulated revised project request.

**Recommendation: That the Parish Council consider the request for funding for £5,000 for the BART project as set out in the report. The Council must also consider whether the funding should come from Sun Edision or Community Infrastructure Levy Reserves.**

Budget:                      Reserves: Sun Edison or Community Infrastructure Levy

Power: Public Health Act 1936 s 125

#### 12.2 Derry Hill Playground Project

Report circulated.

**Recommendation:** That Calne Without Parish Council agree that work be initiated to examine the feasibility of providing a Children's Playground with equipment and outdoor fitness equipment on Petty Acre Derry Hill and that the initial phase involves:

- A. Establishing the permissions necessary for providing such a facility on Petty Acre;**
- B. A public consultation to identify the level of community support to examine the feasibility and cost of providing a Children's Playground, with equipment and outdoor fitness equipment on Petty Acre Derry Hill at a cost of no more than £500. The consultation should also establish the potential level of community participation in the project.**

And to note:

C. The Finance Committee has examined the proposal and has agreed that the costs of the initial consultation can be covered by the 2020/21 Consultation and Public Participation budget.

Budget: Consultation and Public Participation

Power: Local Government (Municipal Provisions) Act 1976 s 19(3)

#### 12.3 Vehicle Activated Speed Signs

Report circulated.

**Recommendation:** The Council is requested to:

- a. Decide if a project to acquire up to 3 Vehicle Activated Speed Signs (VASS) should proceed;**
- b. Agree that ahead of engaging with potential suppliers that potential sites for the signs are identified, their suitability assessed and the relevant authorities (Highways and Police) are notified of the council's plans and invited to comment;**
- c. Identify councillors to manage the project and the necessary support for installing, maintaining and re-locating the signs;**
- d. Agree the most appropriate type of sign for the Calne Without Parish – the Speed Limit Reminder (SLR) is recommended;**
- e. Agree the most suitable power supply capability for the signs to be acquired, noting the support and re-location constraints of the options – battery power is recommended to provide the required levels of flexibility in location;**
- f. Agree that subject to b, c, d and e above that detailed discussions be initiated to obtain full quotes for the supply of up to 3 Battery powered VASS for Calne Without Parish Council with the aim of securing CWPC endorsement to proceed by November 2020;**

And Note that

- g. The estimated cost (VAT ex) based on initial quotes is in the range of £7500 to £12000.**

Budget            To be confirmed  
Power:            RTR Act 1984 s72 LGRA 1997 s30/ HA 1980 s274A

12.4 Road Safety Feasibility Study  
Report from Cllr Cook.

### **13 Remembrance Sunday Wreath Laying - Clerk**

The Clerk with the assistance of Councillors Malpas and French has been working on the road closure for Remembrance Sunday. The Church has decided in light of the ongoing Covid-19 restrictions that the Service will now take place in Church with just the wreaths laying taking place at the War Memorial, and therefore the road closure will not be required. The Parish Council has been asked to lay a wreath, Cllr French has indicated his willingness to represent the Council at this occasion.

**Recommendation: That Cllr French be approved as the Council's representative at the Remembrance Sunday Wreath laying.**

### **14 Other Matters**

Councillors to raise matters not requiring a decision.

Date of next Meeting 9<sup>th</sup> November 2020