

Calne Without Parish council  
Finance Committee  
Agenda Item 6: Review of Spending April to August 2020

## Budget

<b>Calne Without Parish Council</b>									
<b>Budget for 2020/2021</b>									
<b>Budget</b>									
	Budget 2020/2021	April	May	June	July	August	Spend to date	Budgeted Spend	Forecast under or overspend
<b>BUDGET HEADINGS</b>									
<b>RUNNING COSTS</b>									
Training	£1,000.00	£0.00					£0.00	£1,000.00	
Hall Hire	£400.00	£0.00	£14.39	£14.39	£14.39	£14.39	£57.56	£400.00	
Clerk	£9,605.00	£0.00	£726.78	£736.58	£773.84	£736.58	£2,973.78	£9,605.00	
Insurance	£760.00	£0.00	£751.70				£751.70	£760.00	
Audit	£630.00	£0.00	£210.00				£210.00	£630.00	
IT Services	£750.00	£368.79	£35.00			£94.80	£498.59	£750.00	
IT Development	£2,500.00	£12.90	£25.80		£12.90	£12.90	£64.50	£2,500.00	
Email System	£600.00	£600.46					£600.46	£600.00	£0.46
Bin Emptying	£1,500.00	£105.00		£84.00	£84.00	£105.00	£378.00	£1,500.00	
Election Provision	£2,400.00	£0.00					£0.00	£2,400.00	
Petty Cash	£210.00	£0.00					£0.00	£210.00	
<b>OTHER COSTS</b>									
Society of Local Council Clerks (SLCC)	£105.00	£0.00			£126.00		£126.00	£105.00	£21.00
Wiltshire Association of Local Councils (WALC)	£950.00	£0.00	£1,046.38				£1,046.38	£950.00	£96.38
Restoration of Reserve	£1,500.00	£0.00					£0.00	£1,500.00	
<b>DISCRETIONARY</b>									
Public Participation, Exhibitions, Events, Advertising and Communication	£1,500.00	£0.00					£0.00	£1,500.00	
Bin Purchases	£150.00	£0.00					£0.00	£150.00	
Chairman's Allowance	£100.00	£0.00					£0.00	£100.00	
Projects: Aesthetics	£2,000.00	£0.00					£0.00	£2,000.00	
Projects: Running costs	£1,291.00	£0.00					£0.00	£1,291.00	
Accountancy	£210.00	£0.00					£0.00	£210.00	
<b>TOTAL</b>	<b>£28,161.00</b>	<b>£1,087.15</b>	<b>£2,810.05</b>	<b>£834.97</b>	<b>£1,011.13</b>	<b>£963.67</b>	<b>£6,706.97</b>	<b>£28,161.00</b>	<b>£117.84</b>
<b>PROJECT CATEGORY</b>									
ROAD SAFETY	£15,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£15,000.00	
INFRASTRUCTURE	£5,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,500.00	
MAINTENANCE	£5,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00	
COMMUNITY IMPROVEMENTS	£1,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	
COMMUNITY FACILITIES	£5,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£5,500.00	
STATUS	£150.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£150.00	
<b>TOTAL</b>	<b>£32,150.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£32,150.00</b>	
<b>TOTAL BUDGET</b>	<b>£60,311.00</b>	<b>£1,087.15</b>	<b>£2,810.05</b>	<b>£834.97</b>	<b>£1,011.13</b>	<b>£963.67</b>	<b>£6,706.97</b>		
Reserve 1	£2,868.00		£100.80		£1,620.00		£1,720.80	£2,868.00	
Reserve 2	£5,668.00				£240.00		£240.00	£5,668.00	

## 1 Outstanding Payments from 2019/20

### 1.1 Reserve 1

Tile Court Benches £1147.20

Update: The Clerk has asked the supplier for a revised delivery date now that Green Square are working again.

### 1.2 Reserve 2

£1980.00 Stockley Gateways, £2000.00 Lower Compton Speed limit, £1050.00 Church Road Derry Hill Waiting Restrictions, £350.00 Clerks Training CiLCA.

Update:

- The Clerk has applied for the CiLCA Training registration so the £350 is payable now.
- Church Road Waiting restriction will be in by 24<sup>th</sup> August so £ 1050.00 should be payable soon.
- Stockley Gateways: Wiltshire Council are in discussions with the contractor over the bill, so the Parish Council has not been invoiced.
- Lower Compton Speed limit: Traffic regulation order still awaited.

## **2 Projects for 2020/21**

### **2.1 Road Safety Feasibility Study**

Currently on hold until September 2020. Initial quote for work came in at £12,600. Council needs to decide either to continue with the brief as it is and ask for companies to requote or it could refine the brief to something more specific and resubmit to the chosen consultants.

### **2.2 Studley Dog Waste Bin**

Purchase approved and will be made as soon as the location is finalised £200.00 approx.

### **2.3 Footpaths and Rights of Way**

Current budget allocation £200 from Publicity budget.

Finance Committee needs to decide from which budget head any further work on this should be funded and make recommendation to Council.

### **2.4 Broads Green Road signs**

Principle approved cost to be reported back. Cost estimated at £200 to £300 per sign therefore a total budget of £600 to £900. Possible Budget Heading: Road Safety?

### **2.5 Stockley Railing repainting**

Parish Council will have to contribute to this, cost unknown. Possible Budget Heading: Road Safety?

### **2.6 Stockley Verges**

Still to be considered through CATG, cost unknown. Budget Heading: Road Safety?

### **2.7 Planters Working Group**

The group are currently getting quotes for 5 fully serviced planters for locations throughout the Parish as a starter. Cost unknown (£1,500approx?). Budget Heading: Aesthetics (Running cost and projects)

### **2.8 Lansdowne Arms Bus stop**

Highways Improvement request require Wadworth board approval and Bowood to agree to do the works. Clerk awaiting confirmation from Conservation Officer that no approval is required. Cost original estimate for works £220. Budget Heading: Community Facilities?

### 2.9 BART Marden River study

Council has yet to decide what to do with this request. Funding requested £10,000. Budget heading required.

### 2.10 Stockley Methodist Cemetery

See report for details. This has not been to Council for consideration yet.  
Cost unknown. Budget Heading required.

## 3 Unplanned for costs

### 3.1 Asset Register review

Condition survey/inspection for Well House and Derry Hill Goal Posts

See item on Asset register. Budget Heading: Will require a virement from another heading, Finance Committee to recommend to Council.

### 3.2 Engagement and Participation Working Group

This group is new, and no budget allocation has been made specifically to this, however at present there can be no elections because of a casual vacancy therefore election costs budget could be used.

## 4 Budget underspend due to Covid-19

### 4.1 Villages Magazine

The Villages magazine is offering the Council a reduced rate for the next 10 months and will refund the months of April, May and June for 2020. Rate for 2020/21 £150.00

### 4.2 Derry Hill Fete/ Annual Parish Meeting

Neither took place. The Council has the option to hold the Annual Parish Meeting at a different time however unless mass gatherings are allowed soon it will be unlikely that this is this year.

### 4.3 Training

Training will need to be virtual rather than face to face. As yet WALC have not issued any new training programmes. Likely to be an underspend.

### 4.4 Hall Hire

The Council has paid for Zoom rather than hall hire for all Council meetings for the first 6 months of the year (£71.95) which will be a saving of in the region of £175 (7 meetings, 4 Parish Council and 2 Finance Committee and the Annual Parish Meeting).

## 5 Focus for spending for 2020/21

The Parish Council has not yet set a focus for its spending for this year. The Finance Committee may wish to suggest one and the projects to be completed this year to fulfil it.

Recommendations required:

1. Focus for spending for 2020/21
2. Asset Register surveys – budget heading
3. Engagement and Participation Working Group - Budget
4. Road Safety Project - how to proceed.
5. Footpaths and Rights of Way - level of budget and heading
6. Stockley and Broads Green projects - budget headings
7. River Marden Study – to support or not
8. Stockley Methodist Cemetery – to support or not