

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL MEETING

MINUTES OF THE CALNE WITHOUT PARISH COUNCIL  
LANSDOWNE HALL DERRY HILL  
MONDAY 2<sup>nd</sup> JULY 2018 19.30

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

Sue Baker	P	Nigel Cole	P	Jim Cook	P
Richard French	P	Rob Hislop	P	Ed Jones (Chair)	P
Katharina Kronig	P	Lord Lansdowne	P	Matt Maddicks	P
Alan Malpas	P	Charlie Oram	P	Ioan Rees	P
Keith Robbins	P	Adrian Satchell	P	Barry Satchell	P

Wiltshire Council Unitary Councillor (Calne Rural) Christine Crisp also attended.

## 1 Apologies for Absence.

None received.

## 2 Public Speaking/Correspondence

### 2.1 Public Speakers

The Chairman welcomed Police Officers Nicole Sheppard and Elliott Alvis who introduced themselves to the Council and explained their roles. Nicole who covers the villages around Calne reported that she has already been in touch with Derry Hill School about the traffic. Elliott deals with the more urgent response issues of theft, criminal damage etc.

### 2.2 Correspondence

Confirmation has been received from Lloyds Bank that Cllr Robbins has been approved as a signatory to the Council's account.

## 3 Declarations of Interest

Lord Lansdowne declared an interest at the Planning item.

## 4 Chairman's Announcements

The Chairman reported that he had received a letter from a resident of Studley indicating that they have submitted a request into CATG for a 30mph limit at Studley. The Clerk has replied in the Chairman's behalf to say that the Council will deal with the issue when it comes to them from CATG.

## 5 Minutes

Proposed: Cllr French

Seconded: Lord Lansdowne

**Agreed: To approve the Minutes of the meeting of 4<sup>th</sup> June 2018.**

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Cllr Cook abstained.

## 6 Responses to Actions from previous meeting.

### 6.1 Metro counts

The Clerk advised that she was in contact with the officer at Speed Watch and that the Speed Watch team have not had all the latest metro counts which may explain the lack of response. Clerk agreed to advise Cllr Baker of updates for Stockley Lane.

Clerk

### 6.2 Emergency Planning

Clerk reported that she would use the extra time available in the summer to up-date the work started by Richard Ayles.

Clerk

### 6.3 GDPR

Cllr Cook reported that he had been advised that Parish Councils are specifically excluded from GDPR in the legislation. There is a need still to be aware of data protection, but it would relieve the Council of unnecessary work. Cllr Malpas reiterated the need to be aware of the freedom of information and in answer to Cllr Baker agreed that emails should be retained.

### 6.4 18/10544/VAR Former Blounts Court Nursery

Following the applicant's withdrawal of the lighting element of the application the application will no longer go before a Committee as it now only concerns garages and bricks. Cllr Crisp said she could not answer if the applicant would still submit a lighting application.

### 6.5 Hills Waste Planning Applications

Cllr Cook reported back on his attendance at Wiltshire Council Strategic Planning Committee on 20<sup>th</sup> June 2018. There was support for the Parish Council's position from the Liberal Democrats in particular Cllrs Nick Taylor and Sarah Gibson. The applications were approved with only 3 votes against. 2 things to note, one that Calne Town Council does not have a right of veto on the Traffic Management plans, so the Parish would have an opportunity to comment and second that the Parish should have started work on this 5 years ago and built relationships with Calne Town Council, Hills and our own Wiltshire Councillor and used all avenues, such as the neighbourhood plan, open to us. Objections to the application got no more than a mention in the officer's verbal committee report so despite the number of them, they really didn't sway the day. To sum up The Council needs to work closely with our neighbours, peers, Wiltshire Councillors and officers. In answer to Cllr Kronig Cllr Cook reported that it did not appear that the JR will change anything. Cllr Oram explained that the link road will actually be good for Lower Compton and residents of this part of the Parish will be much happier once it's in. Cllr Oram asked about the Hills Westbury Application, but this wasn't considered at the same meeting. Lord Lansdowne advised that there is just one more chance to tackle the issue through co-mingling policy which is against Core policy and that the Council should stay in touch with Peter Albury on this matter.

### 6.6 Calne Area Transport Committee

Proposed: Cllr. B Satchell

Seconded: Cllr Oram

**Agreed Unanimously: That Cllr Malpas be appointed as the second Parish Council representative to the Calne Area Transport Committee.**

Clerk

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Cllr Cook asked that the Calne Area Transport Committee look into the Hills Waste Traffic Plan.

Cllr Rees,  
Malpas

6.7 War Memorial Planting

The Clerk to write to Mr Stiles to thank him for his excellent work.

Clerk

## 7 Accounts

### 7.1 Cheques

The Clerk asked Councillors to approve an additional cheque, No. 694 To David Stiles for the cost of plants for the Derry Hill War Memorial. The Chairman asked that the Committee, through the Clerk, thank Mr Stiles for his excellent work.

Proposed: Cllr Cook

Seconded: Cllr A Satchell

**Agreed Unanimously: To approve the following cheques be approved for payment.**

**£100.00 to SLCC for Annual Membership.**

**£117.00 to Idverde for bin emptying March to May.**

**£332.40 to Broxap for the purchase and delivery of two dog waste bins.**

**£1419.60 to Sarah Glen, Clerk's salary April to June.**

**£29.97 to David Stiles for War Memorial planting.**

### 7.2 Balance and Expenditure

Clerk asked members to note the amended amount of CIL money due to the Council.

Proposed: Cllr Malpas

Seconded: Cllr Robbins

**Agreed Unanimously: To approve the budget and expenditure statement.**

## 8 Planning

Lord Lansdowne declared an interest in application 18/05014/FUL

### 8.1 18/04823/REM Land north of Low Lane

Cllr Rees explained the development which, was part of the neighbourhood plan, provides a link between Abberd Way and Sandpit Lane which is of great benefit and the layout in general is ok. However, he was concerned about the use of a garage plus two tandem parking spaces providing the 3 spaces required on some plots as it seemed contrary to the Parking Standards. He also indicated the location of drives on the bend in the road could be difficult particularly if cars park kerbside and block visibility. Cllr Rees suggested objecting to the application on parking grounds and asking Wiltshire Council for an explanation. Cllr Crisp said she would ask if there had been a change in the parking standards but that it may be a matter of interpretation. Cllr Cook showed the Council Calne Town Council's response to the application for information and suggested that perhaps the Parish should support the

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application with a caveat about the parking, thus recognising the benefits to both parishes whilst still asking about the issue identified by Cllr Rees.

Proposed: Cllr Cook

Seconded: Lord Lansdowne

**Agreed: That Calne Without Parish Council supports the development set out in the application but believe that the parking provision should be in line with the Wiltshire Core Strategy.**

Clerk

Cllr Rees abstained

8.2 18/04249/FUL, 18/04106/FUL Bencroft View Court, Studley Hill

Cllr Jones brought up the application for discussion. The change of use, access arrangements and building line were debated but on balance the Council decided to make no comment.

8.3 16/05464/WCM, 16/05708/WCM Freeth Farm, Compton Bassett, Calne

Cllr Crisp advised the Council that Compton Bassett Parish Council were objecting very strongly to the application and the diversion of an ancient right of way. Cllr Kronig suggested that Parish Council support may enhance their objection. Cllr Oram suggested the best way forward is to support Compton Bassett Parish Council's objection as they have done all the work on the application. Cllr Rees suggested the Parish needed to look at its own boundaries too. Cllr Oram thought the only impact on Calne Without would be sand leaving the brickworks and the building of the conveyor. Cllr Cole asked was there to be any backfilling, Cllr Oram understood that there was not.

Cllr Cook suggested that the Council ask the Clerk to contact Compton Bassett and ask what they would like the Council to do.

Proposed: Cllr Cook

Seconded: Cllr Oram

**Agreed Unanimously: To contact Compton Bassett Parish Council to ask how best the Parish Council could support them in their objection.**

Clerk  
All Cllrs

## 9 Boundary Working Group

9.1 Letter to residents of Devizes Road

Cllr Baker asked the Council to agree the content of the letter to go to the properties on the west of Devizes Road. Cllr Rees's draft had been circulated but the Clerk letter drafted in absence of anything from Councillors had not been circulated following an email discussion between the Clerk and Cllr Rees. Lord Lansdowne disagreed with Cllr Rees' draft as it was not a straight in /out vote as agreed last meeting. Cllr Cook felt that the Clerk's draft letter better represented an independent invitation to record a vote which was what the Council wanted, Cllr Rees' letter was not as independent. Lord Lansdowne confirmed he thought it already made assumptions. Cllr Cook also noted that the vote could not be secret because we need to know who has voted and that no one has tried to vote twice. The letter should also include a small map of the Wards. Cllr Malpas asked if it was intended to ask each voter or each household? It was agreed that it should be each voter and that a slip with a unique serial number should be sent and return only allowed via post with a return envelope provided. Clerk was asked for advice on timing. She replied that giving a short time to

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respond usually works best so people don't put it away and forget it but that is difficult over a holiday period. The 1<sup>st</sup> September 2018 was suggested as a return date. Cllr Kronig suggested that the letter be sent out later and a return of a week. On the Clerks request it was agreed that Cllrs Cook, Lord Lansdowne, Rees, Jones and Baker approve the exact wording of the letter and the voting slip prior to it being sent out and that if they could not agree it would not be sent. Cllr Oram sought confirmation that the responses would come in confidence to the clerk who would open them and report the outcome.

Proposed: Cllr Baker

Seconded Cllr French

**Agreed Unanimously: That the Clerk will redraft the letter to include a map and a voting slip with an individual serial number and pre-paid return envelope to go to all people registered to vote for the properties on the west side of the Devizes Road. That Cllrs Cook, Lord Lansdowne, Rees, Jones and Baker will agree the draft prior to it being sent. That the letters should be sent on 1<sup>st</sup> September 2018 with a return date on 7<sup>th</sup> September.**

Clerk, Cllrs  
Cook,  
Lord  
Lansdowne  
, Rees,  
Jones  
Baker

## 9.2 Other Boundary Reviews

Cllr Baker stated that the Council seemed to be pressured to invite Wiltshire Council to conduct a Community Governance Review. The changes in Studley, Church and Devizes Roads, plus any further changes to Pewsham/West Wards after the result of the questionnaire have been agreed will be included in the next Community Governance Review. Wiltshire Council has already said they will not look at this until 2019.

Cllr Baker moved the following recommendation:

"That CWPC recommend the changes in Studley, Church Road and Devizes Road as already agreed at the last Council meeting in June 2018, plus any changes necessary to the West side of Devizes Road after the results of the questionnaire are known. These are the only changes CWPC recommend and that the historic Ward boundaries should be left untouched."

Cllrs Oram and B Satchell agreed with Cllr Baker, they did not see the need to make other changes to the wards and in particular move Sandy Lane to a different ward.

Cllr Rees reported that all guidance says you shouldn't have significant differences between the numbers in each Ward, therefore you need some way of equalising them and there is no reason to treat Sandy Lane as a special case. Lord Lansdowne argued that Sandy Lane is a community and just because there were not so many of people didn't mean that it shouldn't exist as a separate ward. Cllr Rees argued that Derry Hill and Studley are two communities but are in one Ward. Lord Lansdowne argued that the geographical location makes the difference. Cllr Jones stated that all the wards are different because they represent different geographical areas and that changes to the numbers of Councillors representing the Wards is possible without the Wards themselves changing.

Lord Lansdowne recalled that the role of the Parish Council is to represent the area as a whole, that is what Councillors are elected to do, not to represent a particular Ward only.

Cllr Cook seconded the proposal. Cllr Rees asked were Councillors seriously saying they would not make any changes. Lord Lansdowne replied that they were making the changes already agreed between Pewsham and West Wards but that there was not to be a review of the other wards.

Cllr Malpas asked what would happen if a ward gains more people from development? Would the Council seek more Councillors? Cllr Jones replied that Wiltshire Council had

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previously offered the Council more Councillors, so yes. Cllr Malpas suggested that what Cllr Rees was saying was that given a change in electorate the Wards should change. Lord Lansdowne the size of the Parish that matters not the individual wards.

Cllr Cook stated that the Boundaries Working Group was set up to consider the matter of Ward boundaries and bring it back to the Council for discussion and a vote and that is what has been done. Cllr Rees requested a recorded vote.

Proposed: Cllr Baker

Seconded: Cllr Cook

**Agreed: That CWPC recommend the changes in Studley, Church Road and Devizes Road as already agreed at the last Council meeting in June 2018, plus any changes necessary to the West side of Devizes Road after the results of the questionnaire are known. These are the only changes CWPC recommend and that the historic Ward boundaries should be left untouched.**

***Recorded Vote For:** Cllrs Baker, Cole, Cook, French, Hislop, Jones, Kronig, Lord Lansdowne, Maddicks, Oram, B Satchell and A Satchell.*

***Against:** Cllrs Malpas, Rees and Robbins*

***Abstentions:** None*

## 10 WW1 Trees

### 10.1 Memorial Copse

Cllr Jones reported that the Parish Forum had now agreed to move forward with the land offered by Bowood, the alternative site suggested was not suitable or available. A meeting had been arranged to discuss the details and a management agreement with Bowood and he will report back in September. There may be a request to the Parish Council for the use of Sun Edison money to fund works for the permissive pathway. Cllr Oram asked when the planting would take place, Cllr Jones reported that it is intended to have it planted in time for the Armistice.

Cllr  
Jones

### 10.2 Individual Trees

Suggestions for individual trees will be taken forward.

## 11 Sun Edison Group

Cllr Maddicks reported that they had two items to discuss but had been unable to fix a meeting date. Cllr Oram asked about the Neighbourhood watch signs for Lower Compton which he thought had been agreed in principle and Cllr Maddicks responded that the paperwork and matrix still needed to be done.

Sun  
Edison  
Group

## 12 CIL

Cllr Rees asked what happens if Calne Without Parish get money for an area that then becomes part of Calne Town Council. Clerk responded the money stays with the Parish, but it is an area where working with our neighbours is very important.

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Cllr Cook proposed an extraordinary meeting of the Parish Council in September to discuss CIL.

**Agreed: The Clerk to arrange an extraordinary meeting of the Council in September to discuss CIL.**

Clerk

13 Derry Hill and Studley Fete

Cllr Jones said he'd like as many Councillors to attend as possible and to help out if needed. Cllrs Cook, Malpas, Robbins and Rees all said they would attend. The Clerk reported that Calne Town Council had kindly offered to lend the Council some display boards.

All

14 WALC

Cllr Robbins thought that although it was a lot of money it would be useful to join. Clerk advised that it was not in the budget for this year, but that Councillors should consider membership so that they can budget for it for next year. Councillors thought it would be helpful to join and agreed to budget for it next year.

Clerk

15 Human Resources

Nothing to report.

16 IT Strategy Working Group

Cllr Cook reported that the change in website could be done for much less than previously thought which would also allow the emails to be changed within the budget. The date for the website to be changed by is 22 August 2018.

Emails to be discussed at the September meeting.

Cllrs  
Cook,  
Malpas  
Kronig

17 Church Road Working Group

Cllr French reported that the Travel Plan had been sent to Wiltshire Council and that they had come back requesting some additional information. Once the Travel Plan has been ratified by Wiltshire Cllr French will go back to Mark Stansby, Wiltshire Council, Senior Traffic Management Engineer. Cllr Rees asked if another show of hands travel survey could be done, but Cllr French thought this unnecessary so soon after the full survey.

Cllr  
French

18 East Ward Bins

Cllr Oram reported the bins are soon to be delivered and the will be put up as soon as possible.

Cllr Oram

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## 19 Other Matters

19.1 Studley Corner: Access for Emergency vehicles

Cllr Robbins reported that this had been an isolated incident caused by a builder's van and that in the case of emergency vehicles residents could easily be asked to move vehicles. It was unnecessary for the Council to be involved.

Clerk

**Agreed: Not to send a letter.**

19.2 Old Road, Studley

Cllr Maddicks reported that access had been blocked by awkward parking down Old Road, Studley by the terrace of Bowood cottages. Lord Lansdowne suggested Cllr Maddicks contact Bowood Estate Manager.

Cllr  
Maddicks

## 20 Confidential Session

Proposed: Cllr Jones

Seconded: Cllr Cook

**Agreed that Cllr Crisp remain for the Confidential Highways Item**

Proposed: Cllr Jones

Seconded: Cllr Cook

**Agreed: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

## 21 Highways Matter

The Council discussed the matter and agreed a response to Wiltshire Council.

Clerk

## 22 Unitary Council Matter

The Council received a notification from the Unitary Authority.

Meeting ended at 9.55pm