

MINUTES OF THE CALNE WITHOUT PARISH COUNCIL

LANSDOWNE HALL, DERRY HILL MONDAY 6 NOVEMBER 2017 19.30

COUNCILLOR ATTENDANCE

Present (P): Apologies Received (A): Did Not Attend (X)

| | | | | | |
|------------------|---|----------------|---|---------------|---|
| Sue Baker | P | Nigel Cole | A | Jim Cook | P |
| Christine Crisp | A | Richard French | A | Rob Hislop | P |
| Ed Jones (Chair) | P | Lord Lansdowne | P | Matt Maddicks | P |
| Charlie Oram | P | Ioan Rees | P | Keith Robbins | P |
| Adrian Satchell | P | Barry Satchell | P | | |

1. APOLOGIES FOR ABSENCE

Councillor apologies received agreed.

2. PUBLIC PRESENTATION

Steve Burns, Divisional Director for Hills Waste Solutions described proposals for Lower Compton and Sands Farm facility. Councillors had been sent copy of relevant paperwork from Hills, prior to this meeting. Five key planning applications submitted to Wiltshire Council last week, in a suite of thirteen. Hills aim to detail transparent intentions for the next 20 years and try to resolve a number of issues raised during the process of previous applications. Steve Burns reviewed the five applications, processes and timescales for the plans, including the relief road and traffic management program.

Councillors raised questions on the future of Port Marsh, vehicle movements at Silver Street, increases in traffic, effect on employment, traffic on the A4, general discussion on vehicle routing from different directions and waste movements outside of Wiltshire. Steve Burns categorically assured Council, that all Hills related traffic currently using the A3102/Silver Street/London Road would reduce to zero.

Councillor Baker left the meeting.

PUBLIC SPEAKING / PUBLIC CORRESPONDENCE

There were no public speaking requests.

The Clerk advised that no paper or website contact correspondence had been received since the last meeting, not advised to Council.

3. DECLARATIONS OF INTEREST

No Councillors declared personal or prejudicial interest on any agenda items.

4. CHAIRMAN ANNOUNCEMENTS

Councillor Jones advised Chairman announcements.

.1 Neighbourhood Plan

Councillor Jones had been advised that it was intended that a Neighbourhood Plan referendum, would take place by the end of January 2018.

Richard Aylen role was discussed, now he is no longer a councillor. It was considered that it would be ideal to ensure that Richards' experience was not lost to the Neighbourhood Plan group. Discussion continued on the role of Richard in a personal capacity or a council

Clerk

representative. Councillor Rees felt there should be a Councillor as council representative and proposed Councillor Robbins, seconded Councillor Maddicks.

Councillor Cook proposed an amended proposal, Councillor Robbins to be Council representative and that Council advise Richard Ayles that we do not wish to lose his experience, but from a procedural point, Councillor Robbins would be Council representative on the Neighbourhood Plan and that if Richard agreed we would like him to continue in a personal capacity, seconded Councillor Maddicks. Councillor Cook Proposal was accepted and agreed unanimously, Motion RESOLVED.

.2 Metro Counts

Councillor Jones advised that requests are being progressed by Wiltshire Council and waiting to be installed, at Stockley and the A342 at Derry Hill. A further request is waiting progress by Wiltshire Council at Sandy Lane.

.3 Sandy Lane Chapel Cemetery and Access

Councillor Jones advised that Mr Wheeler had enquired about responsibility for the Old Chapel cemetery. He had been advised that monies are included in the Council precept for graveyard repairs, tree lopping and hedge cutting.

.4 Calne Area Transport Strategy

Meeting 27th November, Councillor Jones had pencilled himself in the absence of Richard Ayles, as he did not wish to lose the second position on the group. Councillor Rees identified an interest in attending. Councillor Robbins proposed that Councillor Rees attend Calne Area Transport Strategy with Councillor ASatchell as Council representatives, Seconded Councillor Cook, agreed unanimously, RESOLVED. Advise Wiltshire Council on change in attendance.

Clerk

.5 Wiltshire Local Plan Review – Consultation and briefing events

Attendance at briefing events was discussed, it was agreed that Councillors Rees and Robbins would attend Chippenham venue on 16th November. Councillor Maddicks would attend Royal Wootton Bassett venue on 20th November. Advise and confirm attendance.

Clerk

5. MEETING MINUTES

No queries were raised on the Minutes of Meeting 2nd October and 25th October 2017.

Lord Lansdowne proposed Council accept Minutes of Meeting 2nd October 2017.

Seconded Councillor Oram, Proposal agreed unanimously. Minutes signed as a true accurate record, RESOLVED.

Lord Lansdowne proposed Council accept Minutes of Meeting 25th October 2017.

Seconded Councillor Cook, Proposal agreed unanimously. Minutes signed as a true accurate record, RESOLVED.

6. ACTIONS BROUGHT FORWARD

Actions from the previous meeting were reviewed; the following positions noted.

.1 East Ward Councillor Advertising

Councillor Oram advised advert was now on notice boards. Councillor

Clerk

Rees asked why the advert had not been placed on the West Ward noticeboard, the Clerk advised that this should have occurred and would look into the issue and resolve. With regards to advertising in newspapers, East ward Councillors considered that advertising would be best suited to a single entry line advert rather than a colour multi entry. Line advert cost around £60, depending on number of lines, multi entry approx. £388.

Lord Lansdowne Proposed that a line advert for East Ward was sufficient, with agreed total funding of no greater than £100, Seconded Councillor Cook.
Proposal, agreed by majority decision RESOLVED

Councillor Oram left the meeting.

.2 Boundaries

Item 11 on the Agenda.

.3 Studley Bins

Councillor Robbins updated Council on his progress to date, the outcome being that he now considered now that one bin in Norley Lane was current requirement. Councillor Rees questioned if there was really a dog-fouling problem in the Parish, this was discussed with discussion on placement. It was agreed that Councillor Robbins would provide Council a short paper explaining proposed plan with placement and costing, sufficient to enable Council to make decision.

Robbins

.4 Church Road Safety Review

Item 10 on the Agenda.

.5 Sandy Lane Bus Stop

Councillors Jones and BSatchell had met on site to understand the problem and try and see if a resolution could be found. Councillor Jones had endeavoured to progress with Wiltshire Council, bus stop identification resolution, which has been unsuccessful. Council are therefore unable to take this further, Mr Wheeler had been advised but was not happy with the response.

.6 Council Standing Orders

- .i** Clerk explained that although individual orders had been agreed by Council, the Standing Order document required acceptance by Council for audit purposes.

Councillor Rees Proposed Council accept updated Standing Order document. Seconded Councillor Hislop.
Proposal agreed unanimously, RESOLVED.

- .ii** It had been proposed that Council investigate purchase of recommended Model Standing Orders. The only model Standing orders that appeared available were from NALC, which would require Council to join at a cost of £810 a year. It was assumed therefore that all Standing Orders on the internet would be derivations of the original NALC orders, which is our current position. Therefore the Clerk opinion was that he was unable to progress further.

.7 Lower Compton Liaison Committee (Hills Group)

Documents copied to Councillors

.8 Training

Item 12 on the Agenda.

.9 Derry Hill Roundels

Various issues had been raised with Wiltshire Council who had advised which items would be taken forward, detail had been copied to Councillor French who had raised the issues.

7. ACCOUNTS

.1 Cheque Payments

| | | |
|-----|-------------------------------|-------|
| 646 | J Stiles (Memorial Flowers) | 33.19 |
| 647 | Lansdowne Hall (Meeting Room) | 74.00 |

Cheques for Payment presented by Clerk.

Councillor Cook Proposed Council accept Cheques for Payment, Seconded Lord Lansdowne.

Proposal, agreed unanimously, RESOLVED.

.2 Balance & Expenditure Statement

Balance and Expenditure Statement presented by Clerk.

Councillor Cook Proposed Council accept Balance and Expenditure Statement, Seconded Councillor Rees.

Proposal, agreed unanimously, RESOLVED.

.3 2018-19 Draft Precept

Precept document had previously been forwarded to Councillors.

Clerk emphasised that the views in the document were his and that Councillors needed to agree what expenditure should be budgeted next year, before any agreement was made on Precept level.

As an example an allowance was made for election expenses for next year, as a result of documentation just received an election had been called in West Ward, which will probably be this financial year, should Council be allowing for further election expenses next financial year?

Councillor Cook discussed the level of reserves needed for next year. It was suggested that the best way forward would be for Councillors to provide their views on what should be included as Council budget for next year and for their views on reserves.

Councillor Rees suggested and it was agreed that such information should be copied to all Councillors and then described some of the areas where savings could be made and thought perhaps a contingency and reserve fund could be planned.

Clerk suggested, and it was agreed that all information for next years budget requirements, contingencies and reserves should be provided individually by all Councillors and copied to all Councillors and the Clerk by the 19th November. This would enable a combined document to be provided prior to the next meeting, to hopefully simplify Council approval.

8. PLANNING

17/03035/REM AMENDED

Land at Former Blounts Court Nursery, Studley Lane, Studley

Councillor Robbins updated Council after his attendance at the Northern Area Planning Committee Meeting he was surprised at the late decision from Highways that they would not adopt the road unless street lighting was included. No mention had been made in any of the previous meetings.

Councillor Rees proposed that Council write to Wiltshire Council expressing disappointment, concern and surprise that the Highway

stipulation on street lighting was only made known at the end of a long process, when it was included when Council supported the development.

It was agreed to send our concerns on the process to Mark Staincliffe.

Clerk

Councillor Rees considered that for future applications Council should be specific about what was meant by Council support.

Lord Lansdowne explained about the Blounts development and developments in Derry Hill, in providing enhancements to the village. With Blounts, Council should remember that this development appeared to be the only way of getting an A4 crossing and reduction in speed limits, which Council had been trying to achieve for many years.

9. SUN EDISON PROJECT SUB GROUP

Councillor Maddicks advised there had been no further funding requests.

The sub group had met and intended, direct marketing to charities and organisations; seeking ward initiatives from Councillors; Possible investigating land purchase to plant a war memorial wood. There had been enquiries from, Sandy Lane for speed recording devices and from the Fete Committee for support.

Councillor Robbins said he had been asked about support funding for the Studley Methodist Hall. It was confirmed that funding of £2000 had been ring fenced. Councillor Maddicks would investigate and ascertain current position.

Maddicks

10. CHURCH ROAD SAFETY REVIEW

Councillor Maddicks advised that updated TOR had been sent to all Councillors and that Councillor members French, Rees and Maddicks had met and agreed to

- Contact Mark Stansby for his views on reducing traffic flows
- Investigate utilising the Hall car park, for use of displaced vehicles
- Discussing travel plans with the school

11. BOUNDARIES

Councillor Jones advised that at the last election it was unclear which ward some inhabitants were allocated.

Councillor Rees discussed various anomalies in the ward boundaries. If a review is agreed then it would appear there might be also be grounds for adjusting the number of councillors in each ward.

In order for Councillors to have time to further consider, it was agreed that Boundaries would be added to the February agenda, when greater time would hopefully be available to enable Council to discuss and agree a way forward.

Clerk

12. TRAINING

Group training information had been copied to all Councillors.

It was agreed that we should organise a group training session for mid Jan if possible and organise training room and meeting room.

Clerk

13. OTHER ITEMS

- .1** Councillor Robbins advised that as he had only just returned from his holiday he had been unable to complete the cheque signing document, but was meeting Councillor French tomorrow to finalise.

- .2 Councillor Aylen**

Councillor Robbins praised Richard Aylen for his work for the council

Lord

and community and considered that it would be nice to arrange something for him to say thank you. Lord Lansdowne agreed to organise a reception in the hall in January.

Lansdowne

.3 Brian Vines

Councillor Cook spoke about a similar action outstanding with Brian Vines, who would be delighted to go out for local dinner and drink. Councillor Cook would therefore be arranging a future date as an unofficial thank you.

.4 Public Sector Mapping

Councillor Cook advised he had attended mapping association in Cardiff in his role as council representative. He was now able to access the Wiltshire Council produce GIS mapping system.

.5 Clerk

The Clerk explained that he would be planning his future retirement; hours were continuing to increase, currently running at four hours a day average, and such time was affecting his life and health. He advised Council that he would be working with Councillor Jones to create and implement as far as possible a transparent Clerk exit plan for the future.

Meeting closed: 21.53
Next Meeting: 4TH December 2017