

AGENDA

CALNE WITHOUT PARISH COUNCIL LANSDOWNE HALL, DERRY HILL, 19:30 MONDAY 5 FEBRUARY 2018

1 Apologies for Absence

Apologies Councillors Kronig and Robbins

2 West Ward Councillor

Alan Malpas introduction and Acceptance of Office signing

3 Public Speaking / Correspondence

.1 **Public Speakers** – no requests received

.2 **Correspondence** - (paper/website) not forwarded to Council

4 Declarations of Interest

Councillors to declare any interest in agenda items

Councillors

5 Chairman Announcements

Updates for Council on non agenda items

Jones

6 Minutes

Approve Meeting Minutes 4th December 2017

7 Response to Actions from Previous Meeting

.1 **Hills Group Planning Applications**

Responses sent to Wiltshire Council

.2 **Wiltshire Local Plan Review**

Response sent to Wiltshire Council

.3 **Training**

Group Training Session attended

.4 **Community Data Protection**

Update on Policy Document

Cook

8 Accounts

Clerk

.1 **Cheque Payments**

Agree presented cheques for Payment

650	Newquest	Advertising	101.62
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651	G Turner	Clerk Salary	2134.29
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652	Petty Cash		110.00
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653	HMRC	Clerk Salary	533.57
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654	Lansdowne Hall	Hall Hire	138.75
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655	WALC	Training	310.26
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.2 **Balance & Expenditure Statement**

Agree Balance and Expenditure statement

9 Planning

Councillors to discuss and agree any Planning application responses

10 Human Resources

Consider the setting of a Staffing Committee to oversee and make recommendations for decisions on all staffing matters.

Approve the recruitment process for a new Parish Clerk and agree the handover period between the existing and new clerk.

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| 11 IT Strategy | To provide an update on current IT systems and present a draft IT Strategy to implement CWPC IT systems that delivers more effective communications with the Parish and improve legislative and regulatory compliance. | Cook |
| 12 Electoral Equality and Ward Boundaries | To consider requesting Wiltshire Council to undertake a Community Governance Review of the parish council to resolve boundary anomalies.
To consider rationalisation of wards, and the disparity in the councillor representation between wards. | Rees |
| 13 Council Monthly Meeting Day | Consider possible change to Parish Council monthly meeting day. | Jones |
| 14 Sun Edison Group | .1 Update on new and current requests
.2 Group recommendations to any changes to Terms Of Reference | Maddicks |
| 15 Church Road Safety Review | To receive updates from meeting progress | Maddicks |
| 16 Wiltshire Association of Local Councils (WALC) | Councillors to consider if and when the council wishes to join the association. | |
| 17 Other Items | Items not requiring council decision | Councillors |

NEXT MEETING – 5th March 2018



G Turner Parish Clerk