

Agenda
Calne Without Parish Council
Lansdowne Hall Derry Hill 19.30
Monday 3rd September 2018

1 Apologies for Absence - Clerk

2 Public Speaking/ Correspondence – Chairman/Clerk

Opportunity for members of the public to address the council and summary of correspondence received by the council and proposed actions.

2.1 Public speaking

2.2 Correspondence

Request from planning consultant to present plans, arranged for October meeting.

Letter from Citizens Advice Bureau requesting funding.

Letter and Petition from Stockley resident re: Broadband service.

3 Declarations of Interest - All

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

4 Chairman Announcements - Chair

5 Minutes - Chair

Recommendation: That the Council approve the Minutes of the meeting held on 2nd July 2018 as a true and fair reflection of the motions agreed by the Council and the discussions that took place and that these be signed by the Chairman as such.

6 Response to Actions from previous meeting- Clerk

6.1 Emergency planning

Clerk will bring this to next meeting.

6.2 War Memorial Planting

Clerk has thanked Mr Stiles for his work.

6.3 Calne Area Transport Committee

Clerk has advised that Cllr Malpas is the Council's second representative.

6.4 Metro Counts

The Community Speed watch coordinator has agreed to ask her colleagues to undertake police speed checks on Stockley Lane. She also advised that the Parish Council go back to Calne Area Board and CATG to seek assistance in addressing the road layout issues.

6.5 WALC.

The Clerk has advised WALC that the Parish will be joining in 2019/20 and asked for an estimated cost.

6.6 Website

The new Council website went live on 20th August 2018 www.calnewwithout-pc.gov.uk

6.7 18/04823/REM Land north of Low Lane

Response to planning application sent. See report from Cllr Crisp re: parking standards.

6.8 Freeth Farm

Comments sent to both the Rights of Way and Planning Application. Cllr Kronig attended Compton Bassett Parish Council.

6.9 Derry Hill and Studley Fete

See Cllr Rees' report.

7 A4 Studley, Calne. Proposed 50mph Speed Limit and Toucan Crossing - All

The Parish Council's response to the confidential pre-consultation and information on the consultation process has been circulated with the agenda for information.

Recommendation: That the Parish Council consider its response to the consultation.

8 Accounts - Clerk

8.1 Cheques

Recommendation: To approve the following cheques for payment:

Cheque No.695 £2341.31 to Wiltshire Council for election expenses 2017/18

Cheque No.696 £60 to Tony Clarkson 'Windsor Road NHW Coordinator' for Neighbourhood watch signs.

Cheque No.697 £20 to Ioan Rees for Parish Council Banner

Cheque No.698 £94.80 to Jim Cook for Post Table Pro for creation of website document library.

Cheque No.699 £526.28 to Oakford.is for 6/8/18 to 5/4/19 0365 Exchange Online Plan 1 (email addresses) and Website hosting space.

8.2 Balance and Expenditure

Recommendation: To approve the budget and expenditure statement dated 28/08/2018.

9 Planning - Chair

To consider the list of planning applications currently out to consultation.

10 Standing Orders, Code of Conduct, Risk Schedule, Financial Regulations - Clerk

Recommendation 1: That the Code of Conduct, Financial Regulations and Risk Management Schedule be reviewed and approved unchanged.

Recommendation 2: That the Standing Orders be approved subject to the following amendment:

3. Meetings Generally

- f The period of time designated for public participation at a meeting in accordance with standing order 3(e) above shall not exceed 10 minutes **in total** unless directed by the chairman of the meeting.
- g Subject to standing order 3(f) above, **an individual** member of the public shall not speak for more than **2** minutes.

Cllr Rees has requested the following addition to Standing Orders:

The Terms of Reference, Minutes/Notes of Meetings and the agreed Final Report of all "task and finish" Working Groups set up to consider and report on specific issues, shall be publicised on the council website as soon as practical. The agreed Final Report shall be reported to the next available Parish Council meeting for its consideration.

The Standing Order is intended to ensure that the public have easy access to the progress and findings of "task and finish" working parties set up by the parish council to consider important issues affecting residents.

11 WW1 Memorial Copse – Chair

Please note that a different location for the Copse is being considered, Cllr Jones will give a verbal update at the meeting.

Recommendation 1: That the Council agrees in principle to the financial commitment to its share of the ongoing maintenance of the Copse for 100 years.

Recommendation 2: That the Council agrees funding of £100 per year for its share of the maintenance of the Copse for the period 2019/20 to 2023/24 with a review of the ongoing maintenance cost to be undertaken in 2022/23.

Recommendation 3: That the Council approves funding of £50 for the purchase of a half standard Yew Tree for planting November 11th, 2018 at the site of the WW1 Memorial Copse as the Parish Council's recognition of the 100year anniversary of the end of WW1.

Recommendation 4: That the Council appoint a Councillor to attend the WW1 Copse management team meetings.

12 Boundary Working Group - Clerk

Draft letters, address lists, maps and costs circulated.

Recommendation 1: That the Council consider the sending of a letter to the properties of Pewsham Ward that have been suggested for removal to West Ward to advise them of that decision.

Recommendation 2: That the Council decide a new date for poll of electors on the West of Devizes Road.

Recommendation 3: That the Council ask Cllrs Cook, Rees, Baker, Jones and Lord Lansdowne to agree the letter polling slip and plans to be sent to the Electors on the West of Devizes Road.

Recommendation 4: That Council agree to meet the cost of the poll which will include 1st class postage and printing of colour plans.

13 Sun Edison Group – Councillor Maddicks

Report from Cllr Maddicks

Recommendation1: That the Council approve the donation of £60 from Sun Edison Funds to provide Neighbourhood Watch signs for Lower Compton.

Recommendation2: That the Council approve the purchase from Sun Edison Funds of 4 hardwood benches for the Stephen Cox Garden Trust for a cost (excluding VAT) not exceeding £xxx.

14 Lansdowne Monument, Cherhill - Clerk

See paper circulated with Agenda.

Recommendation: That the Council supports the refurbishment of the Lansdowne Monument, and the removal of the scaffold and fencing around the Obelisk.

15 Human Resources Committee – Councillor Cook

Recommendation1: To receive the minutes from the Human Resources Committee 22nd August 2018.

Recommendation2: That the Council approve the Terms of Reference for the Human Resources Committee.

16 I.T. Strategy Working Group – Councillor Cook

Parish Council new website went live on 20th August 2018 www.calnewwithout-pc.gov.uk
Report Cllr Cook

17 Church Road Working Group – Councillor French

Cllr French to report progress

18 East Ward Bins and Neighbourhood Watch Signs – Councillor Oram

Bins in and being used and emptied. Neighbourhood watch signs approved.

19 Other Matters – Chair

20 Confidential Session - Chair

Recommendation: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

21 Unitary Council Matter- Clerk

Date of next meetings:

Extraordinary Parish Council Meeting to discuss Community Infrastructure Levy (CIL)
Wednesday 19th September 2018 at Lansdowne Hall, Derry Hill at 19.30

Parish Council Meeting Monday 1st October 2018 at Lansdowne Hall, Derry Hill at 19.30

A handwritten signature in cursive script that reads "S Glen".

S Glen
Clerk