

MINUTES MAY BE UPADATED BEFORE THEY ARE APPROVED AT THE NEXT PARSIH COUNCIL MEETING

MINUTES OF THE CALNE WITHOUT PARISH COUNCIL  
LANSDOWNE HALL, DERRY HILL  
MONDAY 14<sup>th</sup> May 2018 19.30

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

Sue Baker	P	Nigel Cole	P	Jim Cook	P
Richard French	P	Rob Hislop	P	Ed Jones (Chair)	P
Katharina Kronig	P	Lord Lansdowne	P	Matt Maddicks	P
Alan Malpas	P	Charlie Oram	A	Ioan Rees	P
Keith Robbins	P	Adrian Satchell	P	Barry Satchell	P

Wiltshire Council Unitary Councillor (Calne Rural) Christine Crisp gave her apologies.

## 1 Apologies

Apologies received from Calne Without Councillor Charlie Oram.

## 2 Annual Meeting

### 2.1 Election of Chair

Proposed: Lord Lansdowne

Seconded: Cllr French

**Agreed: That Councillor Ed Jones Chair the Parish Council for 2018/19**

Cllr Rees Abstained

Cllr Jones signed declaration of acceptance document as Chairman.

### 2.2 Election of Vice Chair

Proposed: Cllr Jones

Seconded Cllr Baker

**Agreed unanimously: That Councillor Jim Cook be Vice Chair for 2018/19**

Cllr Cook signed declaration of acceptance document as Vice-Chairman.

## 3 Public Speaking/ Correspondence

### 3.1 Public speaking

The Chairman introduced a resident of High Penn and a resident of Compton Basset, also a member of Calne SOS, and invited them to address the meeting about the Hills Waste Planning Applications.

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The speakers outlined their long-term opposition to the Hills Waste planning applications and their concern that the 5 planning applications currently under consideration would be particularly detrimental in terms of HGV traffic, increase waste miles and persist in maintaining a waste facility that serves the whole south west contrary to National Planning Policy and Wiltshire Council's own Core Strategy. The letter Calne Without Parish Council has received from Hills Waste does not hold any planning weight. There are good reasons to object to the planning applications and the Parish Councils objections are welcomed and any further support in fighting the applications would be appreciated. The resident asked if the Council would speak at the Wiltshire Council Strategic Planning Committee meeting when the applications are considered.

Calne and District SOS member described the organisations long term work on fighting applications and their support for the Wiltshire Waste Alliance in the Judicial review. She was concerned that Hills Waste were trying to pick off opponents one at a time to reduce the objections to the applications. The group have rallied support for their position through door knocking, leaflet drops and registering 380 objectors on their website. They have also organised protests. The group aim to link communities together to get more support and give more weight to the cause.

A new avenue being explored is challenging the strategy of co-mingling waste on the grounds that it is against the waste hierarchy; against WCS adopted Waste Management Plan; inefficient and more expensive.

Councillors Maddicks, Cook, Lord Lansdowne and Rees asked questions of the speakers regarding the time frame for organising support and the possibilities of lobbying the Wiltshire Councillors and Local MPs, including speaking at the Planning meeting and writing to the Wiltshire Councillors involved in the decision making.

### 3.2 Correspondence

No correspondence to report.

## 4 Declarations of Interest

None declared

The Clerk reminded Councillors that is their responsibility to review, and update if necessary, their Register of interests held by Wiltshire Council.

All  
Councillors

## 5 Chairman's Announcements

Chairman reported that Cllr Barry Satchell had brought to his attention new information from Jason Salter of Wiltshire Highways about the bus stop sign in Sandy Lane which is somewhat obscured from view despite the Parish steward cutting back vegetation. Mr Salter suggests that a "both sides of the road" pole and flag could be placed on the southbound carriageway outside No.18 on verge that at first consideration does seem to be highway land. Mr Salter suggests that this is a matter now for either the Parish Council or

Cllr  
Jones

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CATG to take forward. The Chairman will take the matter to Jane Vaughan and Christine Crisp to see if it can go forward to be considered by CATG.

## 6 Minutes of the meeting of 9<sup>th</sup> April 2018

Proposed: Cllr Cook

Seconded: Cllr Barry Satchell

**Agreed unanimously: To approve the minutes of the meeting of 9<sup>th</sup> April 2018.**

Chairman signed the minutes.

## 7 Response to actions from previous meeting

### 7.1 WW1 Memorial Trees

The site for the memorial copse on land donated by Bowood is being progressed and an alternative site also considered. The Chairman urged each ward to consider if it has any proposals for individual trees or existing trees. to be dedicated. Cllr Baker suggested a site next to the Stockley noticeboard and Cllr Adrian Satchell suggested a site at Cherhill view.

All  
Councillors

### 7.2 CATG Metro Count

Chairman reported that we are waiting for CATG to advise on the way forward with the results of the metro counts. Cllr Baker commented that speed watch cannot be carried out by lay people. Cllr Rees asked if CATG minutes could be circulated when available. Cllr Maddicks asked about action at Sandy Lane, Cllr Jones replied that the metro count results have been referred to Community Speed watch team but fell below the threshold for police action.

Cllr  
Jones  
Clerk

### 7.3 Emergency Planning

Work is in progress.

Clerk

### 7.4 Cycle Track

Response from Cllr Boaler from Calne Town Council has been circulated.

### 7.5 Boundary Working Group

Briefing paper has been circulated, report back to June Meeting.

## 8 Accounts

Cheques payments

Proposed Cllr Malpas

Seconded: Cllr Robbins

**Agreed Unanimously: To approve the payments of:**

**£46.25 to the Lansdowne Hall for hall hire for Clerk Interview Cheque No. 677**

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**£100 to Sarah Glen for Petty Cash Cheque No. 678**

**£792.05 To Came and Company (Stackhouse Poland Ltd) for Parish Council Insurance Premium 2018/19 Cheque No.678**

**£179.99 to J. A. Cook in payment of invoice from Namesco Ltd for the registration of Domain Name "calnewwithout-pc.gov.uk for 2 years.**

## 9 Balance and Expenditure

Cllr Malpas asked about the interest rate on the saving account, the Clerk agreed to report back. Councillors raised concern over the ease of understanding the present format of the accounts, the Clerk responded that she hoped to circulate the new version prior to the next meeting for comment.

Proposed Cllr Cook

Seconded Lord Lansdowne

Clerk

**Agreed unanimously to approve the budget and expenditure statement.**

## 10 Planning

10.1 18/01544/VAR, Variation of condition 2 (site lighting) land at former Blounts Court

Crest have submitted revised details including a change of brick. Cllr Robbins to consider the brick colour and the matter to be brought back to the next meeting.

The Committee agreed to consider a response at the next meeting, to decide if the Council wishes to make a verbal submission to the planning application at the Northern Area Planning Committee and to agree the wording of any submission.

10.2 Hills Waste Management Letter

The Clerk suggested a form of words to respond to Wiltshire Council regarding the Hills Waste Letter that did not remove the Parish Council's objections to the Applications but in the possible event that Wiltshire Council were minded to approve the applications then it would allow the Parish Council to seek through condition or legal agreement the securing of the removal of HGV traffic from the A342.

Lord Lansdowne reiterated that it should cover all operators. Cllr Rees stated that he had sent the Hills letter to Wiltshire Council because he thought it unfair that others who may be affected by the change in vehicle routing would not be aware of the possibility. The additional information added to the applications on Friday 11<sup>th</sup> May was an assessment of the A342/A4 junction but seemed to deal solely with queuing traffic not with safety issues which is what the Parish Council had objected to.

Cllr Cook suggested that it was sensible to try and get the removal of traffic from the A342 as part of the process but to also make sure that the Parish Council lobby the Wiltshire Councillors making the decision to seek to get the applications refused. Lord Lansdowne agreed and suggested a short, punchy letter setting out Calne Without Parish Council's

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strong objection to the Hills Applications be drafted and sent to all 22 Councillors and local MPs.

Proposed: Cllr Cook

Seconded: Lord Lansdowne

**Agreed: To send a further response to Wiltshire Council to reiterate the previous objections but request if the Wiltshire Council is minded to approve the applications that it seeks to secure through condition or legal agreement the removal of all HGV traffic, including third party operators, from the A342 though Sandy Lane and Old Derry Hill.**

Clerk

Cllr Rees voted against

Cllr Malpas abstained

Proposed Cllr Cook

Seconded Cllr Baker

**Agreed Unanimously: That a short letter setting out Calne Without Parish Council's objections to the Hills Waste planning applications be drafted and used to lobby members of Wiltshire Council Strategic Planning Committee and Local MPs prior to the meeting where the applications will be considered.**

Cllrs  
Cook,  
Rees  
Clerk

Proposed: Cllr Rees

Seconded: Cllr Malpas

**Agreed unanimously: That a further letter of objection to the Hills Waste Applications regarding the Applicant's highways submission on the A342/A4 junction, based on a survey of 25<sup>th</sup> April, be drafted and passed to the Clerk to send to Wiltshire Council.**

Cllr  
Rees  
Clerk

The June meeting should consider the wording of any verbal submission to be made to Wiltshire Strategic Planning Committee when it considers the applications.

10.3 18/02860/LBC, 18/02709/FUL Calstone House Calstone House Road Calstone SN118PY

10.4

East Ward members Cllr Hislop and Kronig had been in discussion with both local objectors and the applicants and explained to the Committee the issues of traffic, noise, AONB, Listed Building renovation and diversification raised by the planning applications. Cllr Kronig also raised concern about the reliability of letters being out on Wiltshire Council website.

Following discussion, the Council agreed to make no comment on the application.

Proposed Cllr Cook

Seconded: Cllr Rees

**Agreed Unanimously: That the Council make no comment on the application.**

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### 11 Change of Meeting Day

The Council agreed to move its regular meeting day to the second Monday in the month to remove meeting date clashed with neighbouring parishes and allow Wiltshire Council Unitary Councillor (Calne Rural) to attend. Cllr Rees requested that the change of meeting date did not take place until the November meeting.

Proposed: Cllr Rees

Seconded: Cllr Malpas

**Agreed; That from November 2018 Calne Without Parish Council will meet on the second Monday of the Month with the exception of August and January when there are no meetings.**

Clerk

### 12 CATG Issue 6092 Road Safety, Pewsham near Lysley Arms

The Chairman, CWPC rep on CATG, explained that CATG had suggested the only way forward with this issue was to carry out a survey of vehicle and pedestrian movement in the area and that the Parish Council would be required to pay 30% of the costs which would be between £300 and £500. Cllr Rees asked the purpose of the survey Chairman replied that it was to be used establish what vehicle and pedestrian movements currently take place and from this Wiltshire Council Senior Highway Officers would be able to advise what if anything could be done to resolve the issue. The survey would be carried out during school term time.

Propose: Cllr Jones

Seconded: Cllr Baker

**Agreed: That Calne Without Parish Council fund up to £500 as a 30% contribution towards the cost of a survey into vehicular and pedestrian movements on the A4 Pewsham in response to CATG Issue 6092.**

Clerk

Cllr Rees abstained

### 13 GDPR

Councillors were made aware of the forthcoming General Data Protection Regulations and the need for the Council to register as a Data processor with the associated expenditure of £35. The Clerk explained that legislation currently going through parliament had removed the need for small authorities to appoint Data Protection Officer. Cllr Cook stressed that the Council must register by 25<sup>th</sup> May and that the advice is that Councillors should also register as individuals.

Proposed: Cllr Cook

Seconded: Cllr Malpas

**Agreed unanimously: That the Council register with the ICO as a data processor with the associated expenditure of £35.**

Clerk

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## 14 Project Funding

Cllr Cook suggested that given that the Council had just received notification of the amount of CIL money it was to receive, there was not time to consider this topic at the current meeting. The Chairman suggested that this should be the subject of a completely separate meeting so that it can be discussed properly alongside the Sun Edison Group and the precept. Cllr Rees asked if someone from Wiltshire Council could be asked to attend to explain and answer questions about CIL.

Proposed: Cllr Cook

Seconded Cllr Jones

**Agreed unanimously: That a separate meeting be arranged by the Clerk to consider project funding through CIL, Sun Edison and precept. That Wiltshire Council officers be asked to attend to give advice.**

Clerk

## 15 Human Resources Committee

Work on TOR still in progress.

## 16 IT Strategy Committee

Cllr Malpas introduced the Communications Strategy that had been previously circulated. The strategy had been drafted to provide a debate about the website and emails and how the Council communicates with the Community. The Clerk voiced concern over the amount of time input required to keep the website updated and the possible confusion and errors that could occur if the website carried information produced by other Councils and bodies. Cllrs Malpas and Rees replied that they were considering putting in links to the information rather than replicating it. Chairman asked if the suggestion was to adopt the detail wording in the strategy or to adopt it as a framework for discussion. Cllr Malpas replied he was happy for it to be a framework to work from. Cllr Maddicks asked who would decide what went on the website and who would put it on. Cllr Cook replied that the Council would have to approve the website and its content before it went live.

Proposed; Cllr Malpas

Seconded: Cllr Cook

**Agreed unanimously: That CWPC adopt the communications strategy and implementation plan detailed in the paper of 5<sup>th</sup> May 2018 as a framework.**

Cllr Rees had suggested that the Council take a stall at the Derry Hill and Studley Fete on 14<sup>th</sup> July to aid communication with the local community and indicated that he would also support attendance at similar events in other parts of the Parish.

Proposed: Cllr Rees

Seconded: Cllr Malpas

Cllr  
Rees,  
Clerk

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**Agreed unanimously: That the Council secures a stall at the Derry Hill and Studley Fete on 14<sup>th</sup> July 2018 at a cost of £25 and defer discussion on staffing and content to a future meeting.**

Discussion on email accounts was deferred to the June Meeting due to lack of time.

Cllr Cook

### 17 SunEdison Group

Cllr Maddicks reported that he had no projects to bring to the Committee.

### 18 Church Road Safety Group

Cllr French reported that questionnaires were with Wiltshire Council for analysis. Cllr Malpas asked had staff been included in the questionnaires. Cllr French did not know but would ask.

Cllr  
French

### 19 East Ward Notice Board and Bins

Cllr Baker reported the noticeboard was ready and she has advised that contact should be made with Cllr Oram next week when he is back. Cllr Oram had informed the Committee prior to the meeting that locations for the bins had been decided and that the project is ready to progress.

Cllr  
Oram,  
Clerk

### 20 Other Items

Cllr Rees and Cllr Robbins had met a local resident in regard to a request for a 20mph zone in Studley and advised that there would need to be greater resident support for this to be taken further.

Meeting Closed at 9.40pm

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